

OUACHITA TECHNICAL COLLEGE

STUDENT SENATE

MEETING, THURSDAY, MARCH 11, 1993

7:00 A.M., OTC CONFERENCE ROOM

The President called the meeting to order. He welcomed all new members to the Student Senate.

Then, the secretary/historian called the roll. Members present were: President Charles Turner; Vice-President of Internal Affairs Tracy Warner; Vice-President of External Affairs Liz Pfeiffer; Parliamentarian/Reporter Wesley Malone; Treasurer Larry Moore; Secretary/Historian Daniela Stanley; Angelia Butterworth, Business Office Technology; Amber White, Accounting; John Allen, Air Conditioning and Refrigeration; Alton Tankersley, Diesel Services; Jay Keeney, Electronics; Bessie Williams, Food Services; Charles Newman, Machine Shop; Bonnie Hannie, Nursing; and Grant McPherson, Welding.

President Charles Turner then asked the secretary/historian to read the minutes from the last meeting. Daniela Stanley read the minutes. Next, the president asked if anyone disagreed with the minutes as they were read. Mrs. McJunkin suggested that we amend the minutes as follows: Where it stated motioned, we change it to read moved; that we state whether or not a motion carried or not, and that we clarify the paragraph on the proposed constitution. No one disagreed with the amendments so the secretary/historian stated she would amend them as necessary.

The next order-of-business was the constitution. The President asked for a report from the Constitution Committee. Liz Pfeiffer passed out copies of the proposed constitution. Wesley Malone moved and Tracy Warner seconded the motion that we table the constitution until the next meeting. The motion carried with none opposed. Charles Turner entertained the motion that if anyone had objections to the proposed constitution that they submit any objections in writing to the committee at least three days prior to the next meeting to allow them time to consider these objections and make any changes as necessary. Wesley Malone moved and Tracy Warner seconded the motion that all objections be submitted in writing three (3) days prior to the next meeting. The motion carried with none opposed.

Next order-of-business: Standing Committees. The President discussed the committees. First on the list was the Bookstore Committee. Charles Turner appointed Jay Keeney, Angelia Butterworth, and Bessie Williams to the committee. He asked them to meet and submit some suggestions for the bookstore before the next meeting. He stated that he would arrange a meeting with Dr. Martin to discuss current plans for the bookstore once they had elected a chairperson.

The next order-of-business was the Committee for the By-laws to the constitution. We decided that the Constitution Committee should also work on the By-laws.

The Finance Committee was the next order-of-business. The President named the Treasurer, Mr. Larry Moore, as the chairman of the Finance Committee. He appointed Amber White and Alton Tankersley to the committee, also. He stated that he would arrange a meeting with Dr. Martin and Mr. Jones sometime during the next week prior to the next meeting of the SGA.

Charles Turner then entertained an appeal for participation from the Senators to volunteer for some of the committees. He stated that in order for the Student Government to be effective, more than a minority would have to participate in the committees.

Liz Pfeiffer questioned whether or not it was necessary for the Vice-President of Internal Affairs to be on the all of committees according to the constitution or if the committees had to go through the Vice-President of Internal Affairs to gain approval on recommendations of that committee. We decided that the Vice-President did not have to be on each committee since the committees came through him/her anyway.

Mrs. McJunkin asked the Senate members to stand up when they wanted to address the Senate for the benefit of the Secretary/Historian to enable her to ensure who was speaking at what time for what purpose.

The business of the Election Committee was next. Wesley Malone as Parliamentarian/Reporter was named as chairman of that committee. After the President made an appeal for participation, Bonnie Hannie and Liz Pfeiffer volunteered for the committee.

John Allen asked the President what was required out of the members or each committee. The President stated that each committee could elect their own chairperson unless one was specified in the constitution and set their own agendas. He felt that the committees should meet once a week until our organization is established. He also said that if the committee had any questions, they could come and see him and he would try to answer them. Daniela Stanley mentioned that when meetings were to be held in the Library/Learning Resource Center, the LRC/Library needed to be scheduled through Mr. Bob Jones. Mrs. Massey stated that small groups were welcome to use the conference room without scheduling it as long as there were no meetings going on when they used it.

Charles Turner said that he had spoken with Dr. Martin informally and had been told that there were currently no funds for the SGA. He stated that Dr. Martin had thought that the scheduling of school activities was a priority issue.

The next committee to be formed was the Committee on Student Activities. Charles Turner entertained a petition for appointment to this committee. He stated that he wanted participation from all members of the Senate. Mrs. McJunkin asked what kind of student activities and Bonnie Hannie asked if they were just for the SGA or for the entire student body.

Charles Turner explained that they were for the entire student body and that the activities would be up to the committee to decide upon. Bessie Williams asked about the time limit since the semester was almost over. Charles Turner suggested that the committee try to plan one or two activities during the last six (6) weeks of the semester. Bessie Williams, Bonnie Hannie, and Wesley Malone volunteered for the committee.

Mrs. Massey stated that the committees could have more members than just the senators assigned to them. The committee could go to the student body for suggestions.

Our next order-of-business was the bulletin board. Mrs. McJunkin suggested that we hang it between the double doors that lead in and out of the snack bar. Liz Pfeiffer moved and Bessie Williams seconded the motion that we place the board between the snack bar doors. The motion carried with all in favor except John Allen.

Daniela Stanley stated that the SGA now had a copy code and that if any committee needed copies made to let her know and she would get it done as soon as was possible. Liz Pfeiffer also stated that she had a data disk for the committees. Mrs. Massey said she would keep it under the printer in her office so that it was easily accessible. Mrs. McJunkin said anyone needing to input minutes on it should sign it out through the library.

The President then stated that he had spoken to Dr. Martin about getting physical facilities for the SGA (possibly located in the book store) with a computer and desk of our own. He suggested that the Book Store Committee should address that issue when they met.

Mrs. McJunkin suggested that the individual committee chairpersons submit a handwritten copy of the minutes from their meetings for the history file. Also, if they wanted to address an issue at the meetings, submit a request to the president. Charles Turner then requested that they submit the minutes of their meetings to the secretary/historian. Liz Pfeiffer stated that the committees should designate someone to transcribe the minutes themselves.

Wesley Malone brought up the need for the SGA to have a telephone directory of all members. Alton Tankersley suggested that we pass around a list and Daniela Stanley stated that she would type the directory and pass out copies as soon as possible.

Wesley Malone moved and Bonnie Hannie seconded the motion that all two-year students be exempt from the next election. During discussion, Larry Moore questioned how that would effect the president. The President entertained the motion that we table the motion until the next meeting when the constitution was discussed. Wesley Malone referred to page two of the proposed constitution and stated that the issue was covered there. Charles Turner then stated that we should table this motion until the next meeting when we discussed the constitution. Mrs. McJunkin asked for a restatement of the motion. Daniela Stanley read the motion aloud. Alton Tankersley moved and Bessie Williams seconded the

motion that we table the issue until the next meeting. The motion carried with none opposed.

Daniela Stanley asked that the meeting time be announced for the benefit of the new members. The President stated that he would address the issue at the end of the meeting.

The President then asked for any new business that needed to be put on the agenda for the next meeting.

Bonnie Hannie asked how were the committee issues addressed to the Senate? Charles Turner stated that the committee chairperson should draft a written proposal and submit it to one of the faculty advisors or to the president. Mrs. McJunkin and Mrs. Massey stated that the proposal should go through the Vice-President of Internal Affairs. Liz Pfeiffer moved and Bonnie Hannie seconded the motion that issues be addressed through the Vice-President of Internal Affairs or through a committee on student concerns. The motion carried with none opposed.

Liz Pfeiffer moved and Bessie Williams seconded the motion that we set up a committee on student concerns to be composed of students, faculty, and administration, if possible. The motion passed with none opposed. We discussed what the committee's responsibilities would be. Mrs. McJunkin stated that issues should be raised through the Committee on Student Concerns, then put on the agenda at a senate meeting, then go through the faculty advisors before being addressed to the administration. Alton Tankersley moved and Liz Pfeiffer seconded the motion that we table the issue until the next meeting. Motion passed with none opposed.

Mr. Thompson proposed that we place a box in the Library/Learning Resource Center for the SGA so that copies and other materials could be routed to the proper person.

Tracy Warner moved and Larry Moore seconded the motion that we place a suggestion box for SGA by the bulletin board in the student center. Wesley Malone moved and Liz Pfeiffer seconded the motion that we table the issue until the next meeting. The motion carried with none opposed.

Wesley Malone moved and Bonnie Hannie seconded the motion that we close the meeting. The motion carried with none opposed.

The next meeting was set for 7:00 a.m. on Thursday, March 17, 1993.

Respectfully submitted,

Daniela Stanley  
Secretary/Historian

OUACHITA TECHNICAL COLLEGE

STUDENT SENATE

MEETING, THURSDAY, MARCH 14, 1993

7:00 A.M., OTC CONFERENCE ROOM

The president, Charles Turner called the meeting to order. He then asked the secretary/historian to read the minutes from the last meeting. Secretary/Historian Daniela Stanley read the minutes from the meeting on March 11, 1993. Next, the President asked the secretary/historian to call the attendance. Daniela Stanley called the roll. Members present were as follows: Charles Turner, President; Tracy Warner, Vice-President of Internal Affairs; Liz Pfeiffer, Vice-President of External Affairs; Wesley Malone, Parliamentarian/Reporter; Larry Moore, Treasurer; Daniela Stanley, Secretary/Historian; Amber White, Accounting; Robin Wallace, Data Processing; Alton Tankersley, Diesel Services; Bessie Williams, Food Services; Charles Newman, Machine Shop; Bonnie Hannie, Nursing; and Grant McPherson, Welding. All of the faculty advisors were present.

Next, the president asked for a report from the Committee on Student Activities. Bessie Williams stated that they had nothing to report because they had not had a chance to meet yet.

A report from the Committee on Student Concerns followed. That committee also had nothing to report due to a lack of a meeting.

Wesley Malone reported for the Election Committee that they had discussed the possibility of holding the elections on a Tuesday, counting the votes and announcing the results on the following Wednesday, and then swearing in the new senators/officers at the regularly scheduled meeting on the Thursday following the elections. The president asked for comments from the floor. None were made.

The Finance Committee reported that they had met with Dr. Martin and discussed funds for the current year and had been asked to submit a proposed expense sheet to Dr. Martin in order to gain access to funds for the remainder of this semester.

Wesley Malone from the Constitution Committee pointed out several sections of the constitution that his committee felt needed to be looked at closely by the senators. Then, the president stated that he would like to table the constitution until the next meeting. Wesley Malone moved and Larry Moore seconded the motion that we table the constitution until the next meeting. The motion carried with none opposed.

Our next order-of-business was a report from the Bookstore Committee. Bessie Williams reported that they had met with Dr.

Martin. During this meeting, they talked about buying used books from the students at 25% of cost instead of on consignment to avoid unnecessary paperwork. Other ideas were a mark-up rate of at least 10% (the higher the mark-up rate the more funds the SGA would receive but a cap of 30%), having the bookstore open between 20 and 30 hours a week, and postponing the buying of items until we had some funds. Charles Turner then turned the topic over to the floor for discussion. Bonnie Hannie suggested that the committee check with the faculty to see what books would be used in the next semester before buying back books. Mr. Thompson suggested that we have the students set their own price. Charles Turner stated that the committee needed to schedule workers for the bookstore and look into the items with logos. He asked Daniela Stanley to post a sign that the SGA would be buying books soon.

Charles Turner entertained the motion that we remove from the table the topic of the suggestion box. Wesley Malone moved and Bonnie Hannie seconded the motion that we remove the topic of the suggestion box from the table. The motion carried with none opposed. We decided that the Committee on Student Concerns would be in charge of the suggestion box and that it would be located in the student center by the bulletin board.

We decided to place the SGA mailboxes in the library until such time as the bookstore was up and running.

Next, we talked about writing an entry for the handbook describing the SGA. Bonnie Hannie moved and Wesley Malone seconded the motion that the Constitution Committee handle the entry. The motion carried with none opposed.

Wesley moved that the SGA get suggestions from the students for activities they would like. Mrs. Massey talked about "Fun Day" which the faculty used to hold. Bonnie Hannie moved and Bessie Williams seconded the motion that we table the topic until the next meeting. The motion carried with none opposed.

Bonnie Hannie moved and Larry Moore seconded the motion that we adjourn. The motion carried with none opposed.

Daniela Stanley  
Secretary/Historian

OUACHITA TECHNICAL COLLEGE

STUDENT SENATE

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Bonnie Hannie moved and Larry Moore seconded the motion that we adjourn. The motion carried with none opposed.

Daniela Stanley  
Secretary/Historian



OTC STUDENT GOVERNMENT ASSOCIATION

AGENDA FOR

MEETING, MARCH 18, 1993

1. Call to order.
2. Attendance/roll called.
3. Reading and approval of minutes from last meeting.
4. Reports from Standing Committees
  - A. Constitution Committee
  - B. Bookstore Committee
  - C. Finance Committee
  - D. Election Committee
  - E. Committee on Student Activities
  - F. Committee on Student Concerns
5. Old Business:
  - A. Input from Senators on proposed Constitution.
  - B. Election exemption of 2 year students from the next election.
  - C. Appointment of members to the Student Concerns Committee.
  - D. Suggestion box for SGA located by bulletin board in the Student Center.
6. New Business:
7. Announcements:
8. Close meeting.

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  - B. Election exemption of 2 year students from the next election.
  - C. Appointment of members to the Student Concerns Committee.
  - D. Suggestion box for SGA located by bulletin board in the Student Center.
6. New Business:
7. Announcements:
8. Close meeting.

OTC STUDENT GOVERNMENT ASSOCIATION

AGENDA FOR

MEETING, APRIL 1, 1993

1. Call to order.
2. Attendance/roll called.
3. Reading and approval of minutes from last meeting.
4. Reports from Standing Committees
  - A. Constitution Committee
  - B. Bookstore Committee
  - C. Finance Committee
  - D. Election Committee
  - E. Committee on Student Activities
  - F. Committee on Student Concerns
5. Old Business:
  - A. Input from Senators on proposed Constitution.
  - B. Activity suggestions for the semester
6. New Business:
  
7. Announcements:
  
8. Close meeting.

OUACHITA TECHNICAL COLLEGE

STUDENT SENATE

MEETING, THURSDAY, APRIL 1, 1993

7:00 A.M., OTC CONFERENCE ROOM

The president called the meeting to order. He then asked the secretary/historian to call the attendance. Members present were: Charles Turner, President; Tracy Warner, Vice-President of Internal Affairs; Liz Pfeiffer, Vice-President of External Affairs; Wesley Malone, Parliamentarian/Reporter; Larry Moore, Treasurer; Daniela Stanley, Secretary/Historian; Amber White, Accounting; Angelia Butterworth, Business Office Technology; Bonnie Hannie, Nursing; John Allen, Air Conditioning and Refrigeration; Alton Tankersley, Diesel Services; Charles Newman, Machine Shop; and Bessie Williams, Food Services.

At this time, we paused to have our picture taken by the photographer from the Malvern Daily Record. All members present with the exception of Angelia Butterworth, Business Office Technology (who came in after the picture had been taken), had their picture taken.

Next, the secretary/historian read the minutes from the meeting on March 17, 1993. She pointed out the mistake as far as the date on the typed minutes and apologized. After the minutes were read, Wesley Malone objected to them as read stating that an issue on starting an OTC newsletter had been omitted. No one else objected and the minutes were approved with the one correction.

The reports from the standing committees were the next item on the agenda.

The Committee on Student Concerns reported that the following items had been turned in to them as needing attention:

1. Lack of heating in the restrooms
2. Inadequate doors to the restrooms
3. Leaky gutters on the north side of the Air Conditioning and Refrigeration lab
4. Inadequate lighting for the student parking lot during hours of darkness
5. Water leak in the Machine Shop lab next to an electrical junction box
6. Need for properly installed pencil sharpeners in all classrooms
7. Need for steps leading up the hill to the Diesel Services shop
8. Need for a better bridge leading from the student parking lot to help prevent injuries during the winter months

The committee also reported that the Suggestion Box would be

donated by Liz Pfeiffer's father and installed on the wall in the student center before the end of the semester. The SGA would need to purchase a padlock for the box.

The report from the Committee on Student Activities was made by Bessie Williams. She stated that the committee had met with Dr. Martin and he had suggested that the committee come up with plans to hold a dance in conjunction with an awards ceremony on Friday, April 30, 1993. He wanted the SGA to come up with the most reasonably priced DJ to play a variety of music for the dance. He stated that the SGA should formulate a time frame for the events.

The president did not ask for a report from the Election Committee. He did, however, ask the committee to formulate an election process as soon as was possible.

The chairman from the Finance Committee reported that there was no new business. He also made a request that the committees try to come up with individual budgets to help him formulate an SGA budget for next semester.

The Bookstore Committee reported that plans were underway for a rummage sale to be held in the OTC parking lot from 8:00 a.m. until all items were sold on Saturday, April 17, 1993. Daniela Stanley stated that she would post signs in all of the classrooms asking the students and faculty for donations for the sale.

The Constitution Committee had no new business to report. Wesley Malone motioned and Alton Tankersley seconded the motioned that we remove from the table the proposed constitution. The motion carried with none opposed. Wesley Malone moved and Bonnie Hannie seconded the motion that we vote to ratify the constitution. The motion carried with none opposed. The constitution of the Student Government Association of Ouachita Technical College was approved as written.

The Alumni Committee reported that they were advertising through the Malvern Daily Record, The Benton Courier, and several area radio stations for updated information from past OTC students to help in formulating the Alumni Association.

Our next order-of-business was new business.

The first issue was ordering of Bookstore items. Charles Turner wanted to know how involved did the SGA want to be as far as the Bookstore was concerned. He stated that it had come to his attention that t-shirts had already been ordered for sale in the store. Wesley Malone moved and Liz Pfeiffer seconded the motion that the SGA have approval of all items to be sold in the Bookstore before any item was ordered. The motion carried with none opposed.

Other business: Wesley Malone moved and Liz Pfeiffer seconded the motion that we remove from the table the resolution of exempting all current two-year SGA members from the next election. The

motion carried with none opposed. Wesley Malone moved and Liz Pfeiffer seconded the motion that we vote to pass the resolution. The resolution passed with Tracy Warner opposed. Tracy stated that he thought the resolution was covered in the constitution.

Wesley Malone moved and Bessie Williams seconded the motion that we adjourn the meeting. The motion carried with none opposed.

Respectfully submitted,

Daniela Stanley  
Secretary/Historian

OTC STUDENT GOVERNMENT ASSOCIATION

AGENDA FOR

MEETING, APRIL 1, 1993

1. Call to order.
2. Attendance/roll called.
3. Reading and approval of minutes from last meeting.
4. Reports from Standing Committees
  - A. Constitution Committee
  - B. Bookstore Committee
  - C. Finance Committee
  - D. Election Committee
  - E. Committee on Student Activities
  - F. Committee on Student Concerns
5. Old Business:
  - A. Input from Senators on proposed Constitution.
  - B. Activity suggestions for the semester
6. New Business:
  
7. Announcements:
  
8. Close meeting.

OUACHITA TECHNICAL COLLEGE

STUDENT SENATE

MEETING, THURSDAY, APRIL 1, 1993

7:00 A.M., OTC CONFERENCE ROOM

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Other business: Wesley Malone moved and Liz Pfeiffer seconded the motion that we remove from the table the resolution of exempting all current two-year SGA members from the next election. The

motion carried with none opposed. Wesley Malone moved and Liz Pfeiffer seconded the motion that we vote to pass the resolution. The resolution passed with Tracy Warner opposed. Tracy stated that he thought the resolution was covered in the constitution.

Wesley Malone moved and Bessie Williams seconded the motion that we adjourn the meeting. The motion carried with none opposed.

Respectfully submitted,

Daniela Stanley  
Secretary/Historian

OUACHITA TECHNICAL COLLEGE

STUDENT SENATE

MEETING, THURSDAY, APRIL 6, 1993

7:00 A.M., OTC CONFERENCE ROOM

The president called the meeting to order. He then asked the secretary/historian to call the attendance. Members present were: Charles Turner, President; Tracy Warner, Vice-President of Internal Affairs; Liz Pfeiffer, Vice-President of External Affairs; Wesley Malone, Parliamentarian/Reporter; Larry Moore, Treasurer; Daniela Stanley, Secretary/Historian; Angelia Butterworth, Business Office Technology; Bonnie Hannie, Nursing; and Bessie Williams, Food Services.

Next, the secretary/historian read the minutes from the meeting on April 1, 1993. She apologized for not having a typed copy for everyone due to the fact that she had been in the process of moving. After the minutes were read they were approved with no one opposed to them.

The reports from the standing committees were the next item on the agenda.

The Committee on Student Concerns had no report.

The report from the Committee on Student Activities was they had met and taken inventory of the fun-day props. They estimated that a budget of between \$65 and \$75 would be needed to decorate for the dance. The committee asked for volunteers to help set up for the dance. The time for the dance and awards ceremony was decided to be from 7:00 p.m. until 11:00 p.m. The dance would have a '50's theme.

There was no report from the Election Committee.

The chairman from the Finance Committee reported that there was no new business.

The Bookstore Committee reported that there had been some items donated for the rummage sale. They would need volunteers to work the sale and also price the items to be sold. Daniela Stanley stated that she had made the signs for the rummage sale and would be posting them by the first of next week.

The Constitution Committee had no new business to report.

The Alumni Committee reported that their ads had been running since the first of April but as of yet they had had no response.

Our next order-of-business was parliamentary procedure. All

lobbying should be done before the meetings to cut down on time used to discuss any business. Lesley Malone moved and Tracy Warner seconded the motion that all business needing to go before the Senate be submitted in writing 3 days prior to the meetings and all lobbying done before also. The motion carried with none opposed. It was decided that the Parliamentarian/Reporter would draft a standard form to be adopted by the Senate.

The first issue was ordering of Bookstore items. Charles Turner wanted to know how involved did the SGA want to be as far as the Bookstore was concerned. He stated that it had come to his attention that t-shirts had already been ordered for sale in the store. Wesley Malone moved and Liz Pfeiffer seconded the motion that the SGA have approval of all items to be sold in the Bookstore before any item was ordered. The motion carried with none opposed.

Wesley Malone moved and Larry Moore seconded the motion that we adjourn the meeting. The motion carried with none opposed.

Respectfully submitted,

Daniela Stanley  
Secretary/Historian

OUACHITA TECHNICAL COLLEGE

STUDENT SENATE

MEETING, THURSDAY, APRIL 6, 1993

7:00 A.M., OTC CONFERENCE ROOM

The president called the meeting to order. He then asked the secretary/historian to call the attendance. Members present were: Charles Turner, President; Tracy Warner, Vice-President of Internal Affairs; Liz Pfeiffer, Vice-President of External Affairs; Wesley Malone, Parliamentarian/Reporter; Larry Moore, Treasurer; Daniela Stanley, Secretary/Historian; Angelia Butterworth, Business Office Technology; Bonnie Hannie, Nursing; and Bessie Williams, Food Services.

Next, the secretary/historian read the minutes from the meeting on April 1, 1993. She apologized for not having a typed copy for everyone due to the fact that she had been in the process of moving. After the minutes were read they were approved with no one opposed to them.

The reports from the standing committees were the next item on the agenda.

The Committee on Student Concerns had no report.

The report from the Committee on Student Activities was they had met and taken inventory of the fun-day props. They estimated that a budget of between \$65 and \$75 would be needed to decorate for the dance. The committee asked for volunteers to help set up for the dance. The time for the dance and awards ceremony was decided to be from 7:00 p.m. until 11:00 p.m. The dance would have a '50's theme.

There was no report from the Election Committee.

The chairman from the Finance Committee reported that there was no new business.

The Bookstore Committee reported that there had been some items donated for the rummage sale. They would need volunteers to work the sale and also price the items to be sold. Daniela Stanley stated that she had made the signs for the rummage sale and would be posting them by the first of next week.

The Constitution Committee had no new business to report.

The Alumni Committee reported that their ads had been running since the first of April but as of yet they had had no response.

Our next order-of-business was parliamentary procedure. All

lobbying should be done before the meetings to cut down on time used to discuss any business. Lesley Malone moved and Tracy Warner seconded the motion that all business needing to go before the Senate be submitted in writing 3 days prior to the meetings and all lobbying done before also. The motion carried with none opposed. It was decided that the Parliamentarian/Reporter would draft a standard form to be adopted by the Senate.

The first issue was ordering of Bookstore items. Charles Turner wanted to know how involved did the SGA want to be as far as the Bookstore was concerned. He stated that it had come to his attention that t-shirts had already been ordered for sale in the store. Wesley Malone moved and Liz Pfeiffer seconded the motion that the SGA have approval of all items to be sold in the Bookstore before any item was ordered. The motion carried with none opposed.

Wesley Malone moved and Larry Moore seconded the motion that we adjourn the meeting. The motion carried with none opposed.

Respectfully submitted,

Daniela Stanley  
Secretary/Historian

OUACHITA TECHNICAL COLLEGE

STUDENT SENATE

MEETING, THURSDAY, APRIL 15, 1993

7:00 A.M., OTC CONFERENCE ROOM

The president called the session to order. He then asked the secretary/historian to call the attendance. Members present were: Charles Turner, President; Tracy Warner, Vice-President of Internal Affairs; Liz Pfeiffer, Vice-President of External Affairs; Wesley Malone, Parliamentarian/Reporter; Larry Moore, Treasurer; Daniela Stanley, Secretary/Historian; Amber White, Accounting; Bonnie Hannie, Nursing; John Allen, Air Conditioning and Refrigeration; Alton Tankersley, Diesel Services; Charles Newman, Machine Shop; and Bessie Williams, Food Services. Next, the president stated that all senators had a copy of the minutes from the last meeting before them. He asked them to scan the minutes. After this was done, he asked if there were any objections to the minutes as presented. Alton Tankersley stated that the issue of the 2-year students had been omitted. The minutes were approved with the one correction needed to be made.

The president did not call the Senate into session. Instead, he asked our faculty advisors to explain how business should be presented to the Senate. He asked for details of how we should conduct our meetings according to parliamentary procedures and why it should be done this way. This was for the benefit for all members of the Senate to know how to send information to the president so that the president would know what information needed to be covered in our meetings.

The president then gave definitions of the four different ways to present business.

1. Amendment: a change to the constitution
2. Resolution: a statement of opinion
3. Proposal: business a senator wants to bring before the SGA that needs SGA approval
4. Enactment: business we have authority to change on our level of parliament

Meeting adjourned.

Respectfully submitted,

Daniela Stanley  
Secretary/Historian

OUACHITA TECHNICAL COLLEGE

STUDENT SENATE

MEETING, THURSDAY, APRIL 15, 1993

7:00 A.M., OTC CONFERENCE ROOM

The president called the session to order. He then asked the secretary/historian to call the attendance. Members present were: Charles Turner, President; Tracy Warner, Vice-President of Internal Affairs; Liz Pfeiffer, Vice-President of External Affairs; Wesley Malone, Parliamentarian/Reporter; Larry Moore, Treasurer; Daniela Stanley, Secretary/Historian; Amber White, Accounting; Bonnie Hannie, Nursing; John Allen, Air Conditioning and Refrigeration; Alton Tankersley, Diesel Services; Charles Newman, Machine Shop; and Bessie Williams, Food Services. Next, the president stated that all senators had a copy of the minutes from the last meeting before them. He asked them to scan the minutes. After this was done, he asked if there were any objections to the minutes as presented. Alton Tankersley stated that the issue of the 2-year students had been ommitted. The minutes were approved with the one correction needed to be made.

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4. Enactment: business we have authority to change on our level of parliament

Meeting adjourned.

Respectfully submitted,

Daniela Stanley  
Secretary/Historian



Student Government Association  
of  
Ouachita Technical College

Agenda

for Student Senate meeting

April 22, 1993

1. Call to order
2. Roll call
3. Approval of minutes from meeting April 8, 1993
4. Reports from standing committees:
  - A. Alumni Association Committee
  - B. Bookstore Committee
  - C. Constitution Committee
  - D. Election Committee
  - E. Committee on Student Activities
  - F. Committee on Student Concerns
5. Old Business:
  - A. Omission of 2 yr students from next election
  - B. Dropping from SGA roll of
    1. Janice Adkins, Automotive Services
    2. Grant McPherson, Welding
  - C. Request that someone draft and present to SGA a resolution to the administration pertaining to SGA's rights to approve items ordered for sale in the bookstore

E. OTC Newsletter

5. New Business

A Referendum for appointment of New SGA Officers <sup>Tabled</sup>

B Vote to drop old constitution <sup>approved</sup>

C Vote to ratify new constitution <sup>approved</sup>

6. Other Business

A Write thank you letter to Mr. Paul Hanke

7. Announcements

8. Adjourn meeting

Student Government Association  
of  
Ouachita Technical College

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for Student Senate meeting

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Tabled

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C Vote to ratify new constitution approved

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A Write thank you letter to Mr. Paul Hanke

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Student Senate Executive Council

5-25-93

Fall orientation - Dr. Prugh - <sup>high</sup> main contact  
Aug. ~~18~~<sup>19th</sup> - new student orientation - 9:00 am - <sup>Motivational speaker</sup> Student Center Morning  
talk about SCA encourage students to get involved <sup>serve lunch</sup>  
Need to feel connected to the campus - very important  
who to talk to - SCA members

Act as mentors during this session

What program is like - things to watch out for

What to include

Counseling Center

Financial Aid

Breakdown to program groups

Senators from program get with advisor on what to include <sup>program</sup>

Mentor throughout fall term - for current SCA people

High - call paper for pictures for OTC catalog -

Fund raisers -

first week or two of school student/faculty FUN DAY

Friday afternoon <sup>second</sup> ~~first~~ week of classes

Softball game - sell tickets to raise money

Car wash

Crazy fair - ~~finger~~ booths Sept/Oct

Dance - charge admission - donation, charge for food & drinks

Raffles - gun raffle

Chili supper etc.

Wal-Mart - doesn't charge churches for space - have tables

Mr. John Hickman - contact at Wal Mart

## Students Senate

Called to order at 7:07am by Pres. Charles Jenner

Welcomed new Senators

Secretary reviewed minutes of previous meeting.

Ms. McJunkin suggested some changes to minutes need to be made.

All present approved that minutes be changed.

Minutes accepted with revisions.

~~Roll~~ Roll taken

~~The~~ Report on new Constitution

Melone moved and ~~seconded~~ seconded that discussion of

Const. be moved to next meeting after everyone has

had an opportunity to review. President requested that

everyone submit that any amendments to Constitution

~~be~~ in writing 3 days prior to next meeting to give

Comm. a chance to review. Melone moved ~~and~~ seconded.

Motion passed

Bookstore Com. appointed by President

Jay Keene, Bessy Williams, Angela Butterworth

Requested that they set a time to meet with S. Martin.

By-laws Committee

Same Comm. as wrote Constitution

Finance Comm.

Larry Moore, chair, Amber White, Alton Tankersley

Suggested meeting with Dr. Martin and Bob Jones

Clarified that all committees that concerned internal affairs would ~~write~~ report to U P for IA.

Secretary pointed out that

to schedule conference room - go through Mr. Jones

Elections Comm.

Bonnie Hauie

Dr. Martin expressed that he would like SGA to get some student activities going at the school - dance, intramural sports

Student Activities Comm.

Bessie Williams

Wesley Malone

Bonnie Hauie

Big Pfeiffer handed out <sup>a copy of</sup> everything typed to date for the Constitution and will have the rest ready by Monday.

Mrs. McJunkin reported on Bulletin Board

Pfeiffer moved on location of Bull. Board.

Sec. announced that she would run off copies - SGA now has a code to use.

Big - announced she has a data disc available

Mrs. Massy said she would keep it in her office

under the computer with a sign-out sheet

Can set up an SGA office in Bookstore

reports from Committees next time  
need at least once a week

Particularly important to get bookstore open

Malone suggested a phone list

Malone ~~suggested~~ <sup>moved</sup> and second  
that those here for two years  
be exempt from next election continuity  
Discussion

Motion made to table - 2nd  
motion passed

Sec. requested a re-statement of time of meetings

Pfeiffer  
Motion made that proposals relating to campus  
be given to V-P for Internal Affairs  
2nd passed

President asked that each be turned in 3 days  
prior to next meeting so all Senators would have  
a chance to review

Pfeiffer moved to establish Comm. for Student Councils  
second  
discussion

Thompson  
Suggs



Student concerns

Motion passed

al - moved to go forward student concerns  
passed

Motion made by Warner to put up a suggestion box  
see

Motion to  
table  
made by Melvin

Motion to adjourn

## Student Senate

Business

Discipline

AC&R

Student government - a way to put in your thoughts & recommendations into a well-structured organization

Need to write By-laws

2-fold hard work

fun and activities for students

dance

scholarship

Elected one senator from each department

After senators elected - held campus-wide election for other officers

Senators work on the By-laws

Pres, V-P, Sec-Treas, Parliamentarian, Reporter

Dr. Smith

Vice College as your College

Need to have a voice for students

Board kind kind to change the image of the college

Budget - portion of general fees - set aside for student government

use money to promote

He has final approval

Emergency loan fund - set-up  
What can student govn. do to beautify campus  
Serve as Advisory to President's Cabinet  
Take issues of import to Board of Trustees  
Will have some real funds to do some great things

Moving bookstore into this building - will have some things to promote college  
Have student govn. run it  
10% <sup>mark-up</sup> - back to general fund 90% <sup>mark-up</sup> to student govn. budget

Many of those here came to be Vocational

Businesses are looking for employees who have additional skills

Taking away from Vocational courses to have general education  
courses

Martin - not intent

English Courses - can be beneficial - Algebra - don't see how it benefits

GM - State is requiring that we include these courses  
Have opportunity to get certificate or AAS degree

Will student govn. be involved in this type of  
discussion

Will faculty & admin. really listen

Will they actually have a say so

Involved with getting proper equipment to work with?

Received input from faculty to get equipment

School has been here for 21 years

Ask for student gov. set-up  
job placement program

est. of career counseling & placement center

Clear Sen. By Feb. 17

President

Charles Sumner

VP - Internal Affairs

~~Basic Welfare~~

Strong "Skip" Workers

VP - External Affairs

ing people

Sumner

Strong Man

Secretary/Assistant

Samuel Adams

Parliamentarian/Reporter

Wesley Moore

## Student Concerns

### Student Activities

April 30 - Student Awards Banquet

Faculty nominate outstanding student

Food service class - make sandwiches - etc.

Need decorations

Inventory available equipment for Student Activities

April 17 - Rummage sale

Daniela will post signs

Constitution - approved as written

T-shirts - have been ordered to be sold at Bookstore

Student Senate not consulted

## STUDENT SENATE

MEETING, THURSDAY, JULY 1, 1993

10:00 A.M., OTC STUDENT CENTER

Vice-president of Internal Affairs Liz Pfeiffer, Mrs. Massey, and Secretary/Historian Daniela Stanley met with Dr. Azbell to discuss plans for the upcoming bakesale to be held in the Walmart parking lot on Saturday, July 10, 1993 from 10:00 a.m. until ?. Liz stated that Mrs. McJunkin, Linda Harrison, and herself would make items for the bakesale. She stated that she had 2 card tables that we could use rather than move school property around. Liz and Daniela would be working the bakesale, but we would also like more volunteers. Daniela said she would talk with Angelia Butterworth about possibly helping. We discussed having t-shirts made for the SGA to wear at the bakesale and also at New Student Orientation.

Other topics discussed included the SGA's role in student orientation. We decided that the SGA representatives would meet with the faculty and department chairpersons on Monday, August 16, 1993 at 8:00 a.m. to discuss the agenda for New Student Orientation Day. Dr. Azbell spoke about possibly paying the SGA members who worked at Orientation a small stipend for the hours we work during orientation. This matter would be further discussed during our meeting with the faculty on August 16. Orientation starts at 9:00 a.m. and is over at 11:00 followed by lunch and new student registration. The SGA members would work with the new students and the faculty to ensure that the students were registered properly.

Discussion turned to the bookstore next. We talked about buying the books on consignment until we had raised sufficient funds to buy them outright. We talked of ordering only basic school supplies at first to stock in the bookstore until we had enough funds to afford the cost of additional stock items such as t-shirts and sweats. Dr. Azbell suggested that we contact Paul Hankins at HSU to find out about the National Conference for SGA's.

Respectfully submitted,

Daniela Stanley  
Secretary/Historian

## STUDENT SENATE

MEETING, WEDNESDAY, SEPTEMBER 08, 1993

11:00 A.M., OTC STUDENT CENTER

President Charles Turner called the meeting to order. He then asked the secretary/historian to read the minutes from the last meeting. Secretary/Historian Daniela Stanley read the minutes. Then, the president asked if all members present approved the minutes as read. Liz Pfeiffer stated that the item on the office of parliamentarian should have read "open to one-year students" instead of two-year students. Greg Whitlock, Air Conditioning and Refrigeration, moved to approve the minutes as read with the one correction and all approved. Next, Mr. Turner asked Ms. Stanley to call the roll. Members present were: Charles Turner, President; Liz Pfeiffer, Vice-President of Internal Affairs; Angelia Butterworth, Vice-President of External Affairs; Daniela Stanley, Secretary/Historian; Carolyn Owens, Accounting; Vallerie Ahart, Nursing; Greg Whitlock, Air Conditioning and Refrigeration; Deborah Lowry, Food Services; Cynthia Ferrier, Secretarial; Lisa Jordan, Accounting; Angela Core, Secretarial; and Kim Hull, HOSA. Faculty Advisors Ronnie Thompson and Kippy Massey were also present.

Next, the president asked if anyone present was interested in holding one of the two vacant executive council seats. Lisa Jordan stated she would like to hold the office of Treasurer and Cynthia Ferrier chose the office of Parliamentarian/Reporter. Mr. Turner then entertained the motion to elect Lisa Jordan to the position of Treasurer. Liz Pfeiffer moved to appoint Mrs. Jordan as Treasurer. Faculty Advisor, Mrs. Kippy Massey called a point of order to the president's attention that we had forgotten to have a second to our motions. Greg Whitlock then seconded the motion by Ms. Pfeiffer to appoint Lisa Jordan as Treasurer. The motion passed with none opposed. Next, Mr. Turner entertained the motion to elect Cynthia Ferrier as Parliamentarian/Reporter. Greg Whitlock moved and Kim Hull seconded the motion to elect Mrs. Ferrier as Parliamentarian/Reporter. The motion passed with none opposed. Faculty Advisor Kippy Massey asked if the HOSA and VICA Senate Seats were voting or non-voting positions. Mr. Turner asked the Constitution Committee to determine this and report back at the next Student Senate Association meeting.

Mr. Turner stated that we needed to form our committees so that the senate could function correctly. Please see attachment #1 for the breakdown of the senate committees.

The president also stated that the senators would have a mailbox in the library and should check their box at least twice weekly for information regarding the SGA.



Our next order of business was the Fall Fun Day. The date was set for October 15th. Mr. Thompson asked about funding for this activity and others we have planned. Liz Pfeiffer stated that she had met with Bob Jones, the OTC Finance Officer, and that he stated we should know by the end of September how our funds stand.

Other topics of discussion were a change of meeting days and time by Vallerie Ahart, Nursing; due to the fact that on November 1, the Nurses would be starting clinicals and also that our meetings were taking up the Nursing lunch hour. A need for water fountains throughout the campus was brought up and also the discussion of how were funds being handled for the Halloween carnival. Mr. Turner asked that the respective committees handle these points of business and report back to the full Senate.

Mr. turner then entertained the motion that we adjourn. Greg Whitlock moved and Vallerie Ahart seconded the motion that we adjourn. The motion carried with none opposed.

Respectfully submitted,

Daniela Stanley  
Secretary/Historian

STUDENT SENATE ASSOCIATION

COMMITTEES

BOOKSTORE COMMITTEE

Greg Whitlock  
Liz Pfeiffer  
Carolyn Owens

FINANCE COMMITTEE

Lisa Jordan, Chairperson  
Greg Whitlock

CONSTITUTION COMMITTEE

Liz Pfeiffer  
Cynthia Ferrier

FUNDRAISING COMMITTEE

Angelia Butterworth  
Cynthia Ferrier

ALUMNI COMMITTEE

Vallerie Ahart  
Angelia Butterworth  
Charles Turner

SCHOLARSHIP COMMITTEE

Greg Whitlock  
Liz Pfeiffer

STUDENT CONCERNS COMMITTEE

Charles Turner  
Angela Core

STUDENT ACTIVITIES COMMITTEE

Lisa Jordan  
Cynthia Ferrier  
Carolyn Owens

Executive positions to be filled:

Lisa Jordan Treasurer

Cynthia Ferris Parliamentarian

} accepted

Committee representation

Student Activities

need to meet

- schedule first meeting  
- elect chair

gib started planning Fun Day

Liz passed out questionnaire

need to straighten out representation from programs

Bookstore Committee

- everyone will be responsible

Carolyn Owens

for working some time in Bookstore

Greg Whitlock

Liz will help get it started

Scholarship Comm.  
set aside a % of S&A funds  
for a scholarship program  
Charles Turner

Student Concerns Comm.

Charles Turner

Finance

Greg  
Liz

Angela

Alumni Comm.

Treasurer Lisa Jordan

Greg Whitlock

Valerie Ahart

Fundraising

Angelia Bitterworth

Constitution & By-laws

Review Com

and write By-laws

Cynthia Ferris

Liz Pfeiffer

Cynthia Ferris

Angelia Bitterworth

Will move mail-boxes to the library - put <sup>front</sup> on top of mail-box

Reference Desk - in drawer

Oct. 15 - Fun Day?

Roll call

Minutes approved

Activity Comm.

FUN DAY - Oct. 15

11:00 am } Games  
2:30 pm } set up for Carnival  
3:30-7:00 - ↑

Different booths for fund-raising prizes

How much would SCA get

Hamburgers - had dog for sale?

Signage - everybody make one sign  
Posters up by first of Oct.

Booths  
Dance at 8:00 - 11:00 pm

Children's Booths  
3:30-7:00

% for different clubs - VICA etc.

20% - SCA  
80% - VICA, HOA etc.

SCA - face painting - all funds go strictly to SCA

Party

Donations at both doors for admission

Raffle

Coordinate Booths through Activities Comm.  
Instruct Activities Comm.

List of games - see what interest level is

Malvern - Christmas Parade - A Christmas Carol by Charles Dickens

## STUDENT SENATE

MEETING, WEDNESDAY, SEPTEMBER 15, 1993

11:00 A.M., ROOM #3

In the absence of the president, Liz Pfeiffer, Vice President of Internal Affairs, called the meeting to order. She asked the Secretary/Historian to call the roll. Members present were: Liz Pfeiffer, Vice President of Internal Affairs; Cynthia Ferrier, Parliamentarian/Reporter; Lisa Jordan, Treasurer; Daniela Stanley, Secretary/Historian; Greg Whitlock, Air Conditioning and Refrigeration Technology; Bonnie Pearl, Computer Applications Technology; Carolyn Owens, Accounting; and Angela Core, Business Office Technology. Faculty Advisors Kippy Massey and Ronnie Thompson were also in attendance. Next, Ms. Pfeiffer gave everyone present a moment to read over the minutes from the last meeting. She then asked for a motion to approve of the minutes. Bonnie Pearl moved and Greg Whitlock seconded the motion to approve the minutes. The motion passed with none opposed.

Our next order-of-business was the reports from the standing committees. The Finance Committee had no report. A report from the Student Activities Committee followed along with a discussion. Points of interest were the committee's request for suggestions for a dance theme and also the request that each senator make a poster for FUN DAY and turn in to them by October 1st.

Next, we talked about doing an OTC Christmas float in the Malvern Christmas Parade in conjunction with the Administration. The Administration would help with decorations for the float and they wanted the SGA to come up with a idea for it. This year's parade theme is "A Christmas Carol".

Bonnie Pearl moved and Greg Whitlock seconded the motion that we adjourn the meeting. The motion passed with none opposed.

Respectfully submitted,

Daniela Stanley  
Secretary/Historian

STUDENT SENATE

MEETING, WEDNESDAY, SEPTEMBER 15, 1993

11:00 A.M., ROOM #3

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Bonnie Pearl moved and Greg Whitlock seconded the motion that we adjourn the meeting. The motion passed with none opposed.

Respectfully submitted,

Daniela Stanley  
Secretary/Historian

STUDENT GOVERNMENT ASSOCIATION  
OF  
OUACHITA TECHNICAL COLLEGE AGENDA

SEPTEMBER 22, 1993

1. President calls meeting to order.
2. Secretary/Historian calls attendance roster.
3. Senate approval of minutes from meeting of September 15, 1993.
4. Old business:
  - A. Senate approval of Fun Day activities.
  - B. Senate approval to invite high school VICA clubs to participate in Fun Day.
  - C. Completion of all standing committee memberships.
5. New business:
  - A. Senate approval of outdoor decorations.
  - B. Creation of an Election Committee.
6. Standing committee reports:
  - A. Alumni Committee
  - B. Bookstore Committee
  - C. Constitution Committee
    1. Proposed amendments to the constitution
  - D. Finance Committee
  - E. Fundraising Committee
  - F. Scholarship Committee
  - G. Student Activities Committee
  - H. Student Concerns Committee
7. Other business:
  - A. Announcement to Senate that classes will not be canceled due to Fun Day activities.
  - B. Announcement that senators should check their mailboxes by noon on Monday to receive their copy of the previous meeting's minutes.
8. Adjourn the meeting.

President Charles Turner called the meeting to order. He then asked the Secretary/Historian to call the roll. Members present were: Charles Turner, President; Liz Pfeiffer, Vice President of Internal Affairs; Angelia Butterworth, Vice President of External Affairs; Cynthia Ferrier, Parliamentarian/Reporter; Daniela Stanley, Secretary/Historian; Greg Whitlock, Air Conditioning and Refrigeration Technology; Angela Core, Automated Office Technology; Bonnie Pearl, Computer Applications Technology; Deborah Lowry, Food Service Technology; Timmy Dammann, Machine Tool Technology; and Vallerie Ahart, Licensed Practical Nursing. Diesel Service Technology sent Ken Puterbaugh in place of their senator and HOSA was represented by Kim Hull. Faculty Advisors Kippy Massey, Tressie McJunkin, and Ronnie Thompson were also in attendance. Next, Mr. Turner asked for a motion to approve the minutes from the last meeting. Cynthia Ferrier moved and Angelia Butterworth seconded the motion to approve the minutes from the meeting on September 15, 1993. The motion carried with none opposed.

Our first order-of-business under old business was approval of the activities scheduled for Fun Day. Mr. Turner asked Mrs. Ferrier to read the minutes from the Student Activities Committee meeting. He also asked Mrs. Ferrier to read the proposed motion from the Student Activities Committee concerning Fun Day. After the proposed motion was read, Mr. Turner asked for a Senate debate. Greg Whitlock approved the activities for Fun Day, but was hesitant to grant total approval with out a proposed budget for the activity. Liz Pfeiffer mentioned out that the Student Activities Committee was actively seeking donations for as many of the needed items as possible. Mr. Turner also asked the Fundraising Committee to raise funds for the raffle. Ms. Pfeiffer then entertained a motion to approve the activities for Fun Day. Bonnie Pearl moved and Daniela Stanley seconded the motion to approve the activities for Fun Day. Mr. Turner asked Cynthia Ferrier to re-read the proposed activities to ensure everyone understood what they were voting on. The motion carried with none opposed. Mr. Turner stated that the motion was passed unanimously before the Senate, and that he expected participation. Mrs. Ferrier asked for volunteers to help pick up the outdoor decorations by Friday.

Mr. Turner tabled the completion of the standing committees until a future date.

Our next order-of-business was to add two proposed amendments to the Constitution. Mr. Turner asked Greg Whitlock to read his proposal to the Senate. Mr. Whitlock read his proposal which is as follows:

I propose that Section III, Subsection F, Article 4 be amended as follows: "recommend a yearly budget to the



Mr. Turner asked for a discussion when Mr. Whitlock had finished reading his proposal. Then, Mr. Turner tabled the issue for until the meeting on October 6th.

Mr. Turner then asked that Cynthia Ferrier read her proposal to the Senate. Mrs. Ferrier's proposal included the representation of Industrial Maintenance Technology and each club in the Senate. She also proposed that we change the election of new Senators to within four weeks of the start of the fall semester. Mr. Turner then asked for a discussion. Mr. Turner then tabled the issue until our October 6th meeting.

Under new business, Mr. Turner asked for volunteers to sit on the Elections Committee.

The committee members are: Cynthia Ferrier,  
Chairperson; Bonnie Pearl; Angela Core; and Greg Whitlock.

Under standing committee reports, Liz Pfeiffer from the Bookstore Committee read the minutes from their last meeting. Ms. Pfeiffer entertained a motion to purchase a lock to secure items in a display case in the student center so that the students would know that the bookstore had more than just books for sale. Bonnie Pearl moved and Greg Whitlock seconded the motion to sale the items in the bookstore. The motion passed with none opposed.

Next, Mr. Turner introduced the forms that Mrs. Ferrier drew up for the election in the spring. Faculty Advisor Kippy Massey advised that the Election Committee review the forms before they were presented to the Senate for approval.

Next, an announcement was made that the minutes would be posted in the mailboxes by Monday afternoon, and that the senators needed to check their boxes and review them.

Next, Ms. Pfeiffer asked that the clubs and departments turn in to the Student Activities Committee what booth they would set up for the carnival to ensure diversity in the booths.

Next, Mr. Turner entertained a motion to adjourn the meeting. Greg Whitlock moved and Angela Core seconded the motion that we adjourn the meeting. The motion carried with none opposed.

Respectfully submitted,

Daniela Stanley  
Secretary/Historian