



Ouachita Technical College

Post Office Box 816
Malvern, AR 72104
(501) 332-3658
Earl A. Clevenger, Director

Arkansas Department of Higher Education

October 21, 1991

TO: Board of Trustees
Ouachita Technical College

FROM: Earl A. Clevenger *EAC*

RE: Conference of Arkansas Association of
Two-Year Colleges, November 7-8, 1991

Enclosed is a registration form and update of information for the annual conference of the Arkansas Association of Two-Year Colleges, to be held in Hot Springs on November 7-8, 1991.

If you wish to attend this conference, please return your registration to us as quickly as possible so that we can pay the registration fee.

I feel that, as new board members, this meeting will be beneficial to you. If we can provide other assistance to you, please let us know.

EAC:nm



PHILLIPS COUNTY COMMUNITY COLLEGE

POST OFFICE BOX 785
HELENA, ARKANSAS 72342-0785
(501) 338-6474

Office of the President

October 16, 1991

Mr. Earl Clevenger
Ouachita Technical College
P.O. Box 816
Malvern, AR 72104

Dear Mr. Clevenger:

This is a final update on the approaching AATYC Annual Meeting in Hot Springs on November 7-8, 1991. I strongly encourage you to have your people register early for this meeting. Early registration will enable the conference planning team to make their final plans and it will also ensure that each participant has a packet of conference materials upon arrival.

PLEASE NOTE THE FOLLOWING CHANGES IN THE AGENDA!

There will be an opening GENERAL SESSION at 10 A.M. on the Thursday, November 7. It is important that you and your people be registered and in attendance at this session. It will be at this time that AATYC conference materials will be discussed, AATYC election procedures explained, and a conference overview presented. This is a change from previous meetings and from earlier printed agendas. PLEASE NOTIFY YOUR CONFERENCE TEAM.

During this GENERAL SESSION, the Executive Committee and Board of Directors will entertain petitions from the Technical Colleges and from any group seeking divisional status. Once this session is over, we will move to our Administrative Division meeting where David Pierce, President of the AACJC, will talk informally with us.

Dr. Pierce is the keynote speaker at the luncheon. Following lunch, we will hold our Board of Directors meeting. All "institutional representatives" are on this Board (usually presidents, but can be the president's designee). Attached is an agenda for that Board meeting. Please familiarize yourself with it, particularly the action items and the AATYC Goal Statements.

Board of Trustees

Walter Morris, Chairman; Mrs. Marion Hickey, Vice Chairman; Dr. Robert Miller, Secretary; John M. Moye, Jr., Treasurer;
William H. Brandon; William J. Brothers; Larry Evans; Mrs. Laverne McGruder; Paul Muscalino

AATYC
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To date, annual dues (\$150) have been received from all colleges except East Arkansas Community College, Ouachita Technical College and White River Technical College. Petitions for institutional membership into AATYC have been received from the following Technical Colleges: Black River, Cossatot, Mid-South, Oil Belt, Ouachita, Pines, Petit Jean, and Pulaski. So far, no divisional status petitions have been received this year.

Look forward to seeing you in Hot Springs. When you see him, be sure to thank Gerald Fisher and his staff for orchestrating our meeting again for us this year. They have done an exceptional job!

Sincerely,

A handwritten signature in black ink, appearing to read "S. Jones", with a stylized flourish extending from the end.

Steven W. Jones

SWJ/jms

Enclosure

Arkansas Association of Two-Year Colleges
BOARD OF DIRECTORS

AGENDA
November 7, 1991

SPECIAL MEETING: During 10 a.m. General Session to consider institutional memberships and petitions for divisional status.

Called Meeting: following luncheon on Thursday afternoon

1. Call to Order
2. Roll Call of Institutional Members
3. Financial Reports:
 - a) final report on CNCCJC
 - b) financial statement on AATYC (1990-91)
4. By-laws (recommended modifications)*
 - a) add Division of Trustees Affairs to existing four (4) divisions (note in By-laws).
 - b) change name of Executive Board to Executive Committee to reduce governance confusion
 - c) include immediate past-president of AATYC as an ex-officio member of the Executive Committee to assist in transition and to improve continuity
5. Recommendations from Executive Committee on 1992 meeting date and location for annual conference.
6. AATYC Goal Statements: discussion and action
7. Elect Slate of Officers for the 1991-92 Year.
8. Additional Recommendations/Requests from Executive Committee
9. Other Business

* changes in By-laws will be reflected in the minutes and By-laws will be printed and distributed to institutional representatives.

formal statement

TWO-YEAR COLLEGE EDUCATION

Primary Goals

Establish a "core curriculum" of general education courses applicable to a 62-semester-hour Associate degree program.

Formulate "articulation agreements" for the acceptance of transfer credit at four-year baccalaureate institutions.

Provide courses emphasizing skills in problem solving and critical thinking.

Continually urge allocations of higher funding at local, state, and federal levels.

Improve access to higher education through increased emphasis on distance learning (telecommunications), and off-campus programs.

Provide competent graduates to the labor pool in order to strengthen ties between industry and the two-year colleges.

Initiate studies to determine what types of academic and/or occupational training will attract employers and investors to Arkansas.

Support programs which offer incentives to two-year college graduates to seek further education and employment within Arkansas.

Develop ways to increase the literacy level state-wide in Arkansas.

Offer developmental classes in basic scholastic skills to promote academic success.

Secondary Goals

Provide access to academic and occupational training opportunities to all Arkansas residents.

Increase public appreciation for and value of the teaching profession. Teaching is where the best and brightest people should be employed. Make teaching at all levels an attractive choice of profession.

Support programs that increase public awareness of the value of education to improve quality of life.

Periodically examine all college degree programs to eliminate unnecessary duplication and maintain programs that will benefit graduates.

Publicly advertise services of the two-year college to attract citizens with the desire to benefit from academic and/or occupational training.

Conference Registration Information:

I hold (or expect to hold) membership in:

Academic Affairs Division _____

Discipline _____

Student Affairs Division _____

Community College Trustees _____ ✓

Business Affairs Division _____

Administrative Division _____

MAIL TO:

*Susan A. Cathey, Assistant to the President
Garland County Community College
400 Mid-America Boulevard
Hot Springs, AR 71913*

REGISTRATION AND INFORMATION: A registration and information desk will be located in the main hotel lobby. Please register promptly upon arrival. The information desk will receive and deliver messages for all conference participants. Additional fish fry tickets may be purchased at the registration desk for \$19.75 each. The fish fry will be at 6 p.m. on Thursday at the Majestic Lodge on Lake Hamilton.

HOTEL: The Majestic Hotel, Park and Central, has extended a special rate of \$32.50, Nov. 6-8, per day per room, depending upon availability. Please make your reservations with the Majestic Hotel, 1-800-643-1504 or 501-623-5511. Indicate your affiliation with the Two-Year College Conference.

EXHIBITORS' MARKETPLACE: Representatives from the businesses listed below will display products and services available to higher education throughout Thursday afternoon. A reception will be sponsored by contributing exhibitors from 4:00-5:00 p.m. Please make plans to visit with these guests at the Conference.

ART EXHIBIT: Exhibits from Art Departments from several community colleges will be on display in the lobby of the hotel from noon Thursday until noon Friday. The Association will be included in Hot Springs' monthly Gallery Walk on Thursday evening. For more information, contact Erselle Hiemstra, (501) 767-9371.

EXHIBITORS - SPONSORS

AM Multigraphics

- *Arkansas Correctional Industries
- Arkansas Educational Television Network
- Arkansas Farm Bureau Federation
- *Arkansas Power & Light Company
- Business Machines Systems
- *City Business Machines
- *East Texas State University
- *Harcourt Brace Jovanovich Publishers
- Hot Springs Rehabilitation Center
- Houghton Mifflin Company
- Interstate School Supply Company
- *J. A. Majors Company
- *Jostens
- Lake Hamilton Resort
- Mid-America Museum
- *Mz. Gotrox
- Springhouse Publishing
- *Student Loan Guarantee Foundation of Ark.
- TIAA-CREF
- *Virco Manufacturing Company
- *Worth Publishers, Inc.

* Exhibitor and/or Reception Sponsor

**ARKANSAS ASSOCIATION
OF TWO-YEAR
COLLEGES**

*Third Annual
Fall Conference*

"Coming Together"

November 7-8, 1991

*Majestic Hotel
Park and Central Avenues
Hot Springs, Arkansas*

'COMING TOGETHER'

1991 AATYC FALL CONFERENCE Tentative Program

November 7, Thursday

- 9:00 a.m.- 2:00 p.m. Registration
- 10:00 a.m.-10:30 a.m. Meetings
Board of Directors
Executive Board
Receive Petitions from Colleges/
Divisions
- 10:30 a.m.-11:15 a.m. Divisional Meetings
Academic Affairs
Student Affairs
Board of Trustees
Administrative Affairs
Business Affairs
- 11:30 a.m. Art Exhibit Opens
- 11:30 a.m.-12:45 p.m. Opening Luncheon - Dr. David Pierce,
President, American Association of
Community, Junior, and Technical
Colleges
- 1:00 p.m. Exhibits Open
- 1:00 p.m.- 2:30 p.m. Administrative Division
Board of Trustees Division
"Organization of Arkansas
Association of Community
College Trustees"
Presenter: Faith Lynch, RMCC
Academic Affairs Divisions
Allied Health
Communications & Arts
English
Science
Student Affairs Division
"Ability to Benefit and Tracking"
Presenter: Jim McClain, MCCC
- 2:30 p.m.- 2:45 p.m. Break
- 2:45 p.m.- 4:15 p.m. Academic Affairs Divisions
Business
Computer Science
Developmental Education
Mathematics
Social Science
Business Affairs Division
"Internal Issues--Internal Solutions"

- 4:30 p.m.- 5:30 p.m. Reception in Exhibit Area
- 5:45 p.m. Bus Leaves for Dinner at the
Majestic Lodge
- 6:00 p.m. Dinner

November 8, Friday

- 7:00 a.m.- 9:00 a.m. Breakfast
Election of Officers
- 8:00 a.m.-9:00 a.m. Special Interest Groups
Dr. Jane Guyton, Director of Student
Services, NorthWest Arkansas
Community College; "Modifying the
State Procedure-A Proposal to Help
College Personnel Become More
Efficient and Less Frustrated"
Dr. Kathie Villard, Dean of Instruct.,
NorthWest Arkansas Community
College; "Aspects of a Common
Articulation Agreement"
- 9:00 a.m.-10:00 a.m. General Session
Mr. David Matthews; "Politics 101"
- 10:00 a.m.-10:15 a.m. Break
- 10:15 a.m.-11:30 a.m. General Session
Legislative Panel;
"Networking with the Legislature"
Panel Participants:
Moderator: Dr. Gerald Fisher
Senator Allen E. Gordon,
District 9, Morrilton
Senator Nick Wilson,
District 4, Pocahontas
Representative Jodie Mahony,
District 98, El Dorado
Representative John Miller,
District 6, Melbourne
- 11:45 a.m.-12:45 p.m. Closing Session
Installation of New Officers
- 12:45 p.m.- 1:00 p.m. Executive Board Meeting

ARKANSAS ASSOCIATION OF TWO-YEAR COLLEGES

CONFERENCE REGISTRATION

November 7-8, 1991

Majestic Hotel
Hot Springs, Arkansas

Name: _____

Institution: _____

Title: _____

Phone: _____

Registration fee is \$60 per participant or guest
(includes Thursday lunch, evening fish fry at
the Majestic Lodge, Friday breakfast, lunch,
and conference break).

_____ A check* or purchase order is in
process and will be mailed soon.

_____ A check* is enclosed.

_____ I will pay at the registration desk at
the conference.

_____ *Number of extra tickets.

_____ Total Amount.

(Checks should be made payable to Arkansas Association of
Two-Year Colleges Fall Conference)

*The fish fry will be the only meal for which
extra tickets may be purchased for guests.
Extra tickets are \$19.75 per person. If a guest
wishes to attend other meal functions, they
must register as a full conference participant.
Admission to all meal functions for registered
participants will be by name badge only.

(PLEASE COMPLETE REVERSE SIDE)