

STUDENT GOVERNMENT ASSOCIATION
OF
OUACHITA TECHNICAL COLLEGE AGENDA

MARCH 2, 1994

1. President calls meeting to order
2. Secretary/Historian calls attendance roster.
3. Senate approval of minutes from meeting of February 16, 1994
4. Old Business
 - A. Open House - Mr. Hugh Looney
5. New Business
 - A. Phi Theta Kappa - Mr. Ronnie Thompson
6. Standing committee reports:
 - A. Alumni Committee
 - B. Bookstore Committee
 - C. Constitution Committee
 - D. Finance Committee - Greg Whitlock
 1. General SGA Account
 2. Bookstore - ordering items, amendment change
 - E. Fundraising Committee - Angela Core/Deborah Lowery
 1. Open House
 - F. Scholarship Committee
 - G. Student Activities Committee - Angela Core/Deborah Lowery
 1. Awards Ceremony
 - H. Student Concerns Committee - Sherri Womble
7. Other business:
 1. 1st Annual College Craze
 2. Drug Awareness at OTC
8. Adjourn the meeting

OUACHITA TECHNICAL COLLEGE

STUDENT GOVERNMENT

MARCH 2, 1994

ROOM #3 11:00

President Liz Pfeiffer called the meeting to order. Members present were: Liz Pfeiffer, President; Rachuel Felts, Internal Vice-President; Lisa Davis, External Vice-President; Gregg Whittock, Treasurer; Cynthia Ferrier, Parliamentarian/Reporter; Angela Core, Secretary/Historian; Harold Hardin, PBL Representative; Sherrie R. Womble, Industry Electronics Technology; Raymond Massey, Industry Electronics Technology; and Kristi Beasley, Computer Applications. Also present were: Mr. Looney, Mrs. McJunkin, Faculty Advisor; and Ronnie Thompson, Faculty Advisor.

Old Business

Liz called the meeting to order. Liz asked for the approval of the minutes of February 16, 1994. Lisa Davis made a motion that her name be added to the February 16, 1994 minutes since she attended. Raymond made a motion and Harold seconded the motion for Lisa to be added to the minutes and for the approval of the minutes. All in favor motion carried.

Mr. Looney addressed SGA to change the date of the Open House from April 16 to April 8. The reason for the change is that the instructors will be on campus, this also would be a better date since tax filing is due by the 15th of April. Also we could have a Job Fair/Craft Fair combined and get local businesses involved with the Job Fair. Gregg made a motion for the change of date and Sherrie seconded the motion. All in favor motion carried.

Note*** There will be limited inside space ***

New Business

There is a new club on campus the name of the club is Phi Theta Kappa. Tressie gave a report on this new exciting club. This club is for students with a 3.5 GPA or better. There will be a conference for this new club held in Forth Smith, March 11-13. And a few of the members would like to attendent this conference. The trip will cost \$377.00. Gregg our treasurer, said that we have \$263.47 in the General Account, \$600.00 in the Tuition Pell Grant, and if we donate \$100.00 to the club this would leave us with \$163.47, in the General Account. Rachuel asked what is the club fees in general. Ronnie said that International is \$30.00 and Regional is \$34.50 which is a one time fee. Also Rachuel asked about what will this conference cover in topics. Ronnie said this conference will cover scholarships, officers positions, elections, and setting up a chapter. Lisa made a motion and Rachuel seconded

the motion for the \$100.00. All in favor motion carried. We all wish this new club the best of luck!!!

Lisa made a motion and Rachuel seconded the motion for the \$100.00. All in favor motion carried. We all wish this new club the best of luck!!!

Activity Committee

Banquet/Dance

April 29, 1944

Liz asked for a report from the Activity Committee about the banquet and dance. Angela Core said that the Activity Committee spoke about having the dress code: Semi-Formal. Theme: "Don't Stop Thinking About Tomorrow." Music: Live Band. Food: Hamburgers, chips, soft drinks, and a cake. Color Theme: Gold, Blue and Pastel. Several SGA members voiced their opinion about the dress code being Semi-Formal 1860's. Ronnie suggested that we stay with the 1860's but with a country theme and dress code. Cynthia suggested that we go with the country theme for the banquet but for the awards ceremony go for "Don't Stop Thinking About Tomorrow." Rachuel expressed her opinion on this matter and feels that it would be wrong to separate the two. Rachuel suggested that we go with what Ronnie suggested with the country theme, "I'm a little country." Liz asked us to make up our mind on this decision and asked for a yes/no vote. We all were in favor with none opposed.

Rummage Sale/Bake Sale

Lisa told SGA that the Rummage sale would include discontinued school books. We will get 1/2 of the profit in books sold! Lisa suggested that we have the Rummage sale during Open House. This date will be announced. Lisa made a motion for the Rummage Sale/Bake Sale and Raymond seconded the motion.

Lisa said with the Bake sale we need as many helpers to help out. The set date is March 16, 1994 Wednesday from 9-2. Liz, Cynthia, and Sherrie all volunteered to help out during the Bake Sale. On March 19th we will have a Bake Sale at Wal-Mart.

Under Present Business at Hand

We need to know are we going to have a Band or D.J. at the dance. Lisa suggested that we go with a D.J. Because we know the D.J. from last year. Rachuel suggested both. Liz said with a D.J. we would get 3 hours straight but with a band the disadvantage would be that every hour they would need to take a break. Raymond made a motion for the D.J. and Lisa seconded the motion. We had one opposed vote from Cynthia. But with a majority in all in favor the motion was carried.

Election Committee

Liz asked for a report from the Election Committee. Cynthia said that we have packets approved by Dr. Martin. The set Debates are scheduled at the Student Center April 5, 7, and 11.

All the above dates are in the packet. If anyone needs a packet please ask Cynthia or go to the library. Absentee Voting will be available. The Election Committee also needs atleast 4 people to mend the election booth. Filing for a position begins on March 11-25. April 27th officers will be inducted to their elected office.

Liz announced that we will be trading dates with PBL. Instead of meeting on April 13, 1994 we will meet on the 20th plus the 27th which is a regular set SGA date.

Liz announced that at OTC, Drug Awareness will be held on March 23. More information at the next meeting.

Liz asked for a motion to adjourn. Gregg made a motion and Rachuel seconded the motion. All in favor motion carried!

Note From the Secretary

Dear SGA members I would appreciate if any SGA members that have any photographs from SGA activities during the time period of September 1992 up to the the present could give me atleast one photograph from each event to place in our photo album so that we will have an outstanding photo album to pass to future SGA members.

Respectfully Yours,

Angela Core

OUACHITA TECHNICAL COLLEGE

STUDENT GOVERNMENT

MARCH 16, 1994

COMMUNITY ROOM 11:00

President Liz Pfeiffer called the meeting to order. Members present were: Liz Pfeiffer, President; Rachuel Felts, Internal Vice-President; Lisa Davis, External Vice-President; Cynthia Ferrier, Parliamentarian/Reporter; Harold Hardin, PBL Representative; Angela Core, Secretary/Historian; Bonnie Pearl, Computer Applications, and Sherrie R. Womble, Industry Electronics Technology. Also present were: Mrs. McJunkin, Faculty Advisor; Ronnie Thompson, Faculty Advisor and Mr. Looney sat in briefly.

Approval of Meetings

Liz asked for the approval of the minutes. Cynthia brought to our attention that the new clubs name is PHI THETA KEPPA not PHI THETA KETTA. Also Liz brought to our attention that the fee for Regional is \$6.00 not \$34.50 with the total being: \$36.00.

Cynthia made a motion for the approval of the minutes as read and Harold seconded the motion. All in favor motion carried for the approval of the March 2, 1994 minutes.

Student Concerns

Sherrie suggested as did Rachuel that we begin to recycle paper and aluminum cans. As we know, we all drink soft drinks from aluminum cans which can be recycled. We could make some extra cash for the school. Sherrie suggested trash cans for this project. Liz said we have to be careful with the trash cans because it can attract ants! That is if we are not careful.

We need people to attend to the cans being deposited daily for the control of amount being thrown-out. It was suggested that we should purchase atleast 4 trash cans for the inside/outside deposited usage. Rachuel suggested that we get a 55 gallon drum from diesel and cut the drums in half for usage. Liz suggested that we get 30 gallon trash cans for usage with a hole in the center. Tressie said that we need a covered lid so that it will not attract bees! Tressie also suggested that we should get a sign for the trash cans stating, "ALUMINUM CANS ONLY."

Liz said we will need permission from OTC before we begin on this project. Liz asked Sherrie to check prices on the trash cans and for a report at our next meeting. Liz asked for a motion to table this issue till our next meeting. Tresie made a motion and Rachuel seconded the motion. All in favor motion carried.

PTK

Liz expressed her thanks for the \$100 donation for PTK and said that this group is a "World Wide Group."

Bake Sale March 19, 1994 Super X

Lisa gave her report on the bake sale and said that Wal-Mart may let us have the bake sale but the manager of the store needs to get permission before he allows us. Lisa also said that she did get permission from the owner of the two buildings of Super X and Fred's. We are all set to have the bake sale at this new location.

Cynthia, Sherrie, Liz, and Lisa will be able to work at the bake sale. We need more volunteers however. Liz suggested Harold to help out at the bake sale. Harold will be included as a volunteer. The Bake Sale will be held from (9-2) March 19, 1994 at the Super X.

If we get the permission from Wal-Mart and have enough baked goods and volunteers we will do both places.

Sherrie suggested that we have a rummage and bake sale if we don't have this bake sale on March 19. Instead have it April 8, Open House.

The bake goods are due at the Bookstore by 3:00 p.m. Friday the 18th. Otherwise, you can bring your bake goods to the Super X Saturday morning.

Tressie suggested that we tell students on campus about the bake sale. Lisa will put signs up.

Bonnie said that she has a banquet table that we can borrow for placing the bake goods on.

Standing Committee

Liz asked Tressie if VICA will help out at the openhouse. Tressie said that VICA will probably help out. Liz asked Angela about the Activity Committee standing. Angela said that from the last minutes is what the Activity Committee will begin to work with.

Liz said that The Bank of Malvern has a traveling cart which we can borrow to place hot dogs, hamburgers, and fountain drinks.

Tressie suggested that the Activity Committee should check the prices on fountain drinks and canned drinks.

Lisa suggested Frank Opitz to help out. Lisa said that he goes to the PX and can get a good amount of food for us at a good price. Liz said that we need to ask Frank if it would be alright.

Liz suggested that we go for Hot Dogs, Hamburgers, and Polish Sausage.

Cynthia said she has a friend that knows several people at Tyson. And that Tyson does donations and perhaps her friend could ask her friends at Tysons to donate some chicken and that barbecue chicken would be a good selection.

Bonnie suggested that nanchos and popcorn would also go real nicely.

Fundraising Committee

Liz said that the Fundraising Committee needs to check prices out and check Tysons. Rachuel volunteered and so did Bonnie. Angela, Lisa and Debra will give report at next meeting.

Election Committee

Last Thursday, Cynthia officially opened the election. Cynthia has given out 4 packets out to interesting students which will probably run for an office.

Cynthia has also placed written announcements in the teachers boxes about this election.

Cynthia said that students which are interested in running for a office need to see her during her free time. She is in Room #2 M/W from 12-4. And Friday all day.

Ronnie suggested that SGA members give out packets and if the student needs additional information they should see Cynthia.

Sherrie suggested we give packets to the instructors. Cynthia said this would be a bad idea since some of the teachers don't read some of the material placed in there boxes.

Liz suggested the Bookstore and Library. The Library is open from 8-9. Cynthia agreed with this. Ronnie suggested that if there is anyone besides Cynthia on the Election Committee that understands the procedure of the packet they also can hand out packets. Cynthia said that Angela, and Rachuel understand the procedure. Liz said that the packets will be in the library and that Cynthia, Angela, and Rachuel will give out packets.

Discussion OTC Name

Sherrie said that with the $1/2^{\text{cent}}$ tax we could change to a community college. Tressie said it would take more than a $1/2^{\text{cent}}$ tax to be able to become a community college. Tressie said that the community needs to support the college and that we would need a set district and with the way that the City Board Council is making such an issue of the $1/2^{\text{cent}}$ tax we will probably never be a community college.

Sherrie asked Tressie how did OTC get its name. Tressie said that it has something to do with the river but that Janice Butler would know how the name came along since she was the Historian when the school opened. Janice now works for Vaughn Keterson

Discussion on Minority

Lisa brought up the issue that we don't have enough minority on campus. Tressie said when the school first opened that she had 9/4 ratio with blacks over the white student.

State Competition

Liz asked us to adjourn and asked if there is anything else to be addressed. Tressie said that VICA will be involved with the State Competition. And that VICA is going to this competition. Tressie suggested that we need pictures before and after in the Malvern newspaper.

Liz said that SGA will get involved with posters and that Lisa is Vice-President over Publicity and that Harold will help her out to write an article on this issue.

Adjournment

Liz asked for a motion to adjourn. Bonnie made the motion and Tressie seconded the motion. All in favor motion carried.

Next Meeting

Lisa asked that we have a special meeting about the OpenHouse. Lisa said that PBL wont meet till April 6. Liz said we will have a short meeting about the OpenHouse on March 23, 1994, one-week from today at 11:00 in Room #3. All in favor motion carried.

Respectfully
Angela Core

OUACHITA TECHNICAL COLLEGE

STUDENT SERVICES MEETING

MINUTES - MARCH 17, 1994 - 9:00 A.M.

The meeting was called to order by Dr. Susan Azbell. The following members were present: Hugh Looney, Vaughn Kesterson, June Prince, LaMonica McCrackin, Agnes Boone, and Janyce Butler.

Minutes from the previous meeting were read. This correction was made in the minutes. Susan will work on the letter to the students regarding general education classes. Minutes were approved.

MINORITY RECRUITMENT REPORT - Janyce reported on various activities planned by the Minority Recruitment Committee as fundraisers to sponsor a minority scholarship. Activities include a Weiner Roast with DJ; Fish Fry; Musical/Concert program featuring the Arkansans and Martha Burks, or other local talent; Country/Western or Rhythm & Blues/Jazz groups. We plan to feature activities over several weekend dates, similar to the "Memphis in May" concept. We want to call it "OTC SPRINGFEST". This will give minorities a chance to participate in the activities and see what we have to offer at the same time.

Vaughn and Janyce will make a presentation at the Wilson Community Center on April 9, 1994 to a community group (Project Success and Project Achievement).

Susan reported on a date set for the Minority & Community Leaders Dinner. The date will be April 19, 1994 at 6:30 p.m. at OTC. A list of names were submitted from LaNoire and Janyce. All committee members are invited to this dinner.

DATA ANALYSIS REPORT - Agnes reported that she has contacted a person at GCCC on Basic Skills Tracking. Terri and Agnes will visit GCCC next week and observe their system.

STUDENT OPINION SURVEY & EXIT SURVEY - June passed out forms on both. We are to review, make additions as necessary. The Exit form should be revised and the distribution/check off as follows: Library, Business Office, Financial Aid Officer, Advisor, and Registrar. We can use the sample form and pick out questions that should go on the new Exit form that we design.

STRATEGIC PLANS - June passed out copies of this material. We are to review the information and make additions or corrections as necessary. The Strategic Plans will be submitted to NCA as part of the Self-Study plan.

Our Graduate Survey Form and Student Handbook will be reviewed and discussed at the next Student Services Meeting.

BLANK DIPLOMAS - After discussion it was decided to issue blank diplomas for Graduation '94 and '95. This will give LaMonica and Agnes sufficient time to check requirements and input grades. Students scheduled to complete in the Summer Semester will not receive diplomas until later. We can mail diplomas to graduates requesting this service approximately two weeks after graduation. In 1995 we can move the graduation date to within two or three days after the end of the semester.

CLEP TEST - LaMonica reported that Mr. Ron Chessner, GCCC, will be on OTC campus at 1:00 p.m. today to bring information on the Clep tests. GCCC charges \$47.00 for this service, however, we suggested that \$50.00 would be an appropriate amount for OTC. Additional information on Clep Test will be provided at the next meeting.

GRADUATION PROGRESS REPORT - OTC Graduation is set for May 13, 1994 at 7:00 p.m. at Malvern High School Auditorium. Hugh Looney will check with MHS about using the facility for graduation rehearsal at 1:30 p.m. the same day. Sen. George Hopkins will be the speaker. Music and other graduation details are being worked on.

LaMonica will send out letters to the candidates for graduation. Candidates should be at MHS at 6:00 p.m. to line up.

AD FOR SUMMER '94 AND FALL '94 - Ms. Ronna Ross with MDR will deliver the AD master to Vaughn and Hugh Looney today.

OTC FOLDERS - Vaughn brought a sample folder and distributed the fact sheet. Corrections were given and a deadline set for March 25.

GENDER EQUITY GRANT - Susan, Kippy, June, and Vaughn attended a meeting in Little Rock on Sex Equity. They are writing a Proposal for a Grant to target women in age range 14---25 years for non-traditional programs.

JOB FAIR - Hugh Looney will be in charge of the Job Fair/Open House at OTC on April 8, 1994 from 1:00---3:00 p.m. Faculty members will be there and coordinate their business contacts.

ADVERTISING GENERAL EDUCATION COURSES - After discussion, it was decided that Susan will write a press release with emphasis on the general education courses being taught at OTC and transferrable to other state-supported colleges. Quality, Convenience, and Cost will be highlighted. Susan will coordinate with Vaughn, Terri, and Kathy. A radio or cable TV Ad was also suggested.

MASTER STUDENT CONFERENCE - Susan will attend this conference on April 28. One of the OTC counselor's will attend also, as well as selected faculty.

HIGH SCHOOL COUNSELOR'S LUNCHEON - OTC will host a luncheon on April 12, 1994 for area high school counselors.

SECURITY - Susan stated that OTC's Student Record Files will be kept locked at all times. June, Hugh, Vaughn, LaMonica, Bob, and Susan have keys. The Personnel Files are also kept locked. Bob Jones and Rhonda Smith have keys. Members of the committee asked Susan to obtain copies of the Buckley Amendment (Family Privacy Act) so that OTC staff can become familiar with it.

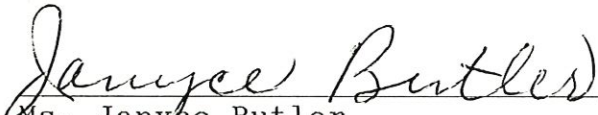
CATALOG & SUMMER SCHEDULES - Betty is working on changes to the OTC Catalog and Summer Schedules. Susan indicated that the Summer Schedules should go to the printer next week. This committee agreed that the Summer Schedules should be as professional looking as possible and should be distributed in the same manner as Fall and Spring schedules.

ADMISSION OF HIGH SCHOOL STUDENTS - Vaughn stated that there have been inquiries regarding admitting high school students to OTC summer and evening classes. At the present time we have no policy other than testing (Asset, SAT, ACT). Susan requested that Vaughn prepare a written policy on admission of high school students desiring to take technical or general education classes.

Meeting adjourned.



Dr. Susan Azbell, Vice-President &
Dean of Instructional and Student Affairs



Ms. Janyce Butler
Secretary

OUACHITA TECHNICAL COLLEGE

STUDENT GOVERNMENT

MARCH 23, 1994

COMMUNITY ROOM

Liz called the meeting to order. Members present were: Liz Pfeiffer, President; Lisa Davis, Vice-President External Affairs; Harold Hardin, PBL Representative; Cynthia Ferrier, Parliamentarian/Reporter; Sherrie R. Womble, Industrial Electronics; Sheryl Love, Industrial Electronics; Bonnie Pearl, Accounting; Carolyn Beck, Business Department and Angela Core, Secretary. Also present were Faculty Advisor Mrs. Massey and Faculty Adviser Ronnie Thompson.

Minutes Approved

Liz asked for the approval of the minutes. Lisa made a motion and Sherrie seconded the motion.

Activity Committee

Liz asked Lisa for a report about the OpenHouse. Lisa said that she checked with James from the Student Store and he said that a dispenser would be cheaper and that he could help us out. Lisa said we could get pre-mixed containers for the dispenser.

Bonnie suggested that Friday morning at the OpenHouse we could have a booth with coffee/donuts from 8-11 in the morning. Liz said this is a good idea.

Cynthia asked how is the response from the crafters. Liz said she had one response and has a booth on hold for the one response and is waiting for more answers in the next few days.

Cynthia suggested "Casta Amigo," they could give us some donations for OpenHouse. Liz said that they are under new management and that we would need to check it out.

March 24, 1994 is the day for all clubs to take their photographs! At the Student Center. The time is set from 1:30-2:00 so if you have a class during this time period please let Liz know so that she can make arrangements for you to be at the photo session.

Note the rush job on the t-shirts should be in by tomorrow for PBL and PTK.

Gregg will be able to get 15 bags of ice from the Minute Mart in which he works at. Bonnie said she will also be able to get the popcorn machine to make the popcorn.

Liz said she will send out a memo to fellow students and will have a sign up sheet for help for the OpenHouse.

Gregg is in charge of cooking and two Vica members will help out but we need more people to help out!

Ronnie said we need to tell Malvern High School teachers about the OpenHouse so that the high school students will attend.

Liz said PBL will have a booth at the OpenHouse.

Sherry suggested that we call "Shop and Swop," to tell them about our OpenHouse.

Lisa said that Mr. "Zodie," will be going out of business. Zodies last day will be April 10, 1994 and a auction will be held on April 16. Lisa said that Mr. Zodie, has been in business for over 50 years! Liz said that we will vote at our next meeting to give Mr. Zodie a OTC baseball cap.

March of Dimes

Tressie volunteered to hand out water at this years walk. We do need people to help out!!! The walk is scheduled for April 9, 1994. Sherrie and Sheryl also volunteered.

PTK Happenings

Liz asked Ronnie what is the latest going on at PTK. Ronnie showed us a graduation cap in gold with a tassel and a gold honor scroll.

Liz said that the Randy Keslier Band will be playing free of charge from 4-6 in the evening at OpenHouse.

Frank Opitiz will do our OpenHouse shopping at the PX. All were in agreement with the list read for the food to be purchased for OpenHouse.

Word of Thanks

Liz thanked our guest Sheryl Love from Industrial Electronics and Carolyn Beck which is from the Business Department; will be running for SGA President. Once again a big thanks!!!

Motion to Adjourn

Liz asked for a motion to adjourn. Bonnie made the motion and Sheryl seconded the motion. All were in agreement.

Respectfully Submitted

Angela Core Secretary/ Historian

Student Government Association Of

Ouachita Technical College

MEETING AGENDA

APRIL 3RD

11:00 AM

- I. Call to Order
- II. Minutes
- III. Treasury Report
- IV. New Business
 - a) BALLOTS FOR TEACHER OF THE YEAR
 - b) NEED STUDENTS HELP FOR AWARDS CERIMONY
 - c) INTRODUCE NEW STUDENT OFFICERS
- V. Old Business
 - ✓ Leadership conference on campus

ALL ORGANIZATIONS OFFICERS MUST ATTEND LEADERSHIP SEMINAR
- VI. Any Other Business????
- VII. Close

STUDENT GOVERNMENT ASSOCIATION
OF
OUACHITA TECHNICAL COLLEGE AGENDA

APRIL 6, 1994

1. President calls meeting to order
2. Secretary/Historian calls attendance roster
3. Senate approval of minutes from meeting of March 16, 1994
4. Old Business
 - A. Open House/Craft Fair
 1. Workers
 - B. Awards Ceremony/Dance
 1. PTK Induction
5. New Business
6. Standing committee reports:
 - A. Alumni Committee
 - B. Bookstore Committee
 - C. Constitution Committee
 - D. Finance Committee - Greg Whitlock
 1. General SGA Account
 2. Bookstore -
 - E. Fundraising Committee - Angela Core/Deborah Lowery
 - F. Scholarship Committee
 - G. Student Activities Committee - Angela Core/Deborah Lowery
 - H. Student Concerns Committee - Sherri Womble
 - I. Election Committee - Cynthia Ferrier
7. Other business:
8. Adjourn Meeting

OUACHITA TECHNICAL COLLEGE

STUDENT GOVERNMENT

April 13, 1994

ROOM #3

Liz called the meeting to order. Members present were: Liz Pfeiffer, President; Lisa Davis, Vice-President External Affairs; Cynthia Ferrier, Parliamentarian/Reporter; Sherrie R. Womble, Industrial Electronics; Bonnie Pearl, Accounting; Carolyn Beck, Angela Butterworth, Business Department; Business Department; and Angela Core, Secretary. Also present was Faculty Advisor, Mrs. Massey.

Approval of the Minutes

A motion was made for correction of the Hot Springs Convention Center Craft Fair. Sherrie said that Cynthia was the one that mentioned that she heard it on the radio. Sherrie made a motion and Cynthia seconded the motion. All were in favor and the motion carried. The minutes were approved as read.

Financial Report

Liz gave the Financial Report in Gregg's absence. We brought in from the barbecue \$74.69, booth \$57.25, with SGA getting \$34.35. Open House General Account \$109.04, tuition \$443.28 and scholarship fund \$20.00. Account as of 3/13/94 \$978.63 of which \$138.00 is scholarship funds leaving a total of \$848.63. Mr. Zodie gave us a \$20.00 donation. The bookstore made \$131.00 in discontinued books sold. The school got \$65.50 and bookstore got \$65.50. In account we have \$359.54. With outstanding bills of \$200.00 with Baileys. Check from school not issued yet.

Cynthia made a motion for the approval of the Financial Report and Angela Core seconded the motion.

Awards Banquet Report/Activity Committee

Lisa gave the report. Lisa said we need to make a banner with the theme: "A Little Country." We will also need blue, white and yellow carnations and balloons. Each individual balloon will need a tag with a star with the name of each student receiving award. We will get list of students from Dr. Martin. The back drop will be of a western town.

Angela Butterworth will help out with drawing and painting the western town. Cynthia suggested freezer paper. Liz said that she has freezer paper and will donate the freezer paper.

Mrs. Massey disagreed with Lisa over the stars being placed on the floor so it was decided to have the stars on the balloons.

Lisa said that the theme song is: "I Saw Stars Dancin on the Water." But Lisa didn't remember the name of the artist which sings the song. Angela Core suggested that we call the local radio station and Liz agreed.

Liz said that the invitations will be mailed within the next few days so please if you need an invitation to be mailed; give Liz the address with in the next few days.

Angela Butterworth wanted too know who will help out at this years Awards Banquet.

Liz said that this year basically most students don't have a Friday class. We will be able to have more volunteers and get more done; we also should do some stuff ahead of time.

Liz said on Friday she will be able to work from 10:00-1:00 and 2:30-till. Cynthia said that she will not be able to help out but instead she could help out days before the Awards Banquet.

Lisa asked about helium balloons. Cynthia said that we can purchase helium quality balloons at Wal-mart.

Liz asked for a motion for "Little Country," theme, balloons/stars, PTK induction, and awards to be given to students. Cynthia made a motion and Bonnie seconded the motion. All were in favor.

Liz said the backdrop can be painted or colored with chalk. Liz said she has tons of paint at home and Carolyn said she has all kinds of brushes.

Angela Butterworth suggested markers. Liz said they don't last very long. Liz said that the color chalk will cost us. Angela Butterworth said that chalk is cheap.

Liz asked for a motion for the color chalk. Bonnie asked what is the difference between the two. Cynthia said that the chalk is cheaper and that with paint you need to paint twice and with the chalk you don't have to do it twice.

Liz asked if there was any discussion. All were in favor for the color chalk.

Liz said she will need a list of supplies and cost from the activity committee at the next meeting.

We will not need to purchase the paint; we will also use some paint on the scene.

Liz asked for a motion to accept the theme song. Sherrie made a motion and Bonnie seconded the motion. All were in favor.

Lisa said that she listened to the song last night but just cannot remember the artist.

We will need volunteers to help Friday the 29th to move tables. Ms. Massey volunteered Raymond and Cynthia volunteered Keith and once again Harold was volunteered!!!

Retirement

This year we are having three members of the faculty and staff retiring. The three which are retiring are Dean Carter, Virginia, and Mr. Booley. Liz said last year Mr. Moles was given a plaque of appreciation which cost \$15.00.

Frank Optiz can design a certificate with borders with lettering. We will also need to buy the paper for the certificates. With the left over paper the other clubs can use in the future.

Liz asked for a motion. Sherrie made a motion and Bonnie seconded the motion.

PTK Induction

Sherrie gave the report on PTK. Sherrie asked if SGA could give \$75.00 for the induction; the \$75.00 would go toward the purchase of items necessary for the induction. Sherrie said that they are a new group and don't have the necessary funds. Cynthia pointed that PTK is not asking for a hand out. Cynthia also said that PTK has had a bake sale, and other activities to make money for the group. Liz asked for a motion. Sherrie made a motion and Lisa seconded the motion. All were in favor.

Sherrie thanked Liz and SGA members.

The graduation will be held May 13, 1994 at Malvern High School. Rehearsal is at 1:30 and line-up at 6:00. A memo will be sent out to instructors to notify students. We need 5 people to be ushers at the ceremony. Mr. Looney thought 5 members from PTK could be ushers to hand out programs.

Mrs. Massey volunteered Raymond (maybe) Lisa Volunteered Harold. Cynthia suggested incoming SGA officers. We need an answer by today or tomorrow at the latest.

Lisa asked about students which are not here on campus but are graduating in May if they know when the graduation is and if they will receive an invitation. Liz said that the Registrar will send out invitations enclosed with a letter.

The graduation cap/gown will be in blue.

Election Committee

Cynthia said that she is having an awful time in getting volunteers

to help out on Election Day; and had an awful turn-out for the Absentee voting.

Lisa said that she thinks it is wrong to have students running for an office to be mending the polls. Cynthia said that Mr. Looney and Bob Jones said it is fine since we are not getting enough volunteers.

Angela Butterworth said that she sees no reason to have 2 people mending the polls including the ones running for an office. Cynthia said that at all Elections that there is 2 or more people mending the polls to cross names and place ballots in the box.

Angela Butterworth said that we don't have the quantity of people that are going to vote.

Lisa said that she would be available for the entire day except for after 5:30 p.m.

It was decided to have one person mending the poll with Lisa and to exclude the volunteers that are running for an office.

Keith Ferrier will be in the 6:00 p.m. slot since that's really the only volunteer we have.

Student Concerns

Sherrie reported that on April 12, 1994 we got new pencil sharpeners. Also Bob Smith said that most likely we will get the donation of cans for recycle but he will have to check who is taking the cans.

Liz asked if there was more discussion. Sherrie said that her husband heard on KBOK that we are having a craft fair this week-end. We had the craft fair last Friday. Liz said that she will call the radio station to take care of this matter.

Adjournment

Liz adjourned the meeting. All were in favor.

*****Congratulations*****Congratulations*****
* * * * *
Congratulations*****Congratulations****Congratulations
1994-95 SGA OFFICERS THANKS TO ALL PAST OFFICERS!!!!!!!!!!!!!!

PRESIDENT: CAROLYN BECK VICE PRESIDENT
INTERNAL AFFAIRS: RACHEL KELLOG

VICE PRESIDENT
ENTERNAL AFFAIRS: SHERLYN FOOD TREASURER: JANET BLUHM

SECRETARY/HISTORIAN: ANGELA CORE PARLIAMENTARIAN: BONNIE PEARL

OUACHITA TECHNICAL COLLEGE

STUDENT SERVICES MEETING

APRIL 14, 1994 - 9:00 A.M.

Dr. Susan Azbell opened the meeting. The following members were present: Robert E. Jones, LaMonica McCrackin, Agnes Boone, Hugh Looney, Janyce Butler, and Liz Pfeiffer. Vaughn Kesterson, June Prince, and Sherry Ragsdale were absent due to other meetings.

Liz Pfeiffer talked about the funds for the Student Government Association. At present, the SGA receives \$.25 per credit hour. Liz recommends a non-refundable fee of \$5.00 for a Student Activity Fee. She stated that other two-year and four-year colleges have a Student Activity Fee of \$10.00. Dr. Azbell opened this matter for discussion. The committee agreed that the SGA should receive more than what they currently receive. However, this increase might require Board of Trustee approval. Dr. Azbell will talk with Dr. Martin, and counter propose an increase of \$5.00 for SGA to come from the OTC Registration Fee of \$20.00.

BOOKSTORE -- Liz Pfeiffer suggested that the OTC Bookstore Inventory be placed on computer. She stated that Frank Opitz could write a program to do this. Bob Jones stated that a computer and printer will be needed for the bookstore. Susan suggested that the funds come from OTC Foundation money. This item will be placed on the agenda for the next President's Cabinet Meeting.

Hugh Looney presented the Summer Registration Procedures Checkoff sheet and gave a brief summary. SGA will provide two runners to assist in registration.

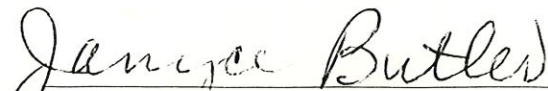
GRADUATION -- Hugh Looney presented a Graduation Rough Draft to the committee.

Bob Jones stated that Unice Latimer suggested some funds may be available for High School Vocational Center equipment out of the Governors Fund. We will need to submit a letter and a list of equipment needed as soon as possible. Susan stated that she will write this letter and submit the list provided from our high school instructors.

Meeting adjourned.



Dr. Susan Azbell, Vice President and
Dean for Instructional and Student Affairs



Janyce Butler
Secretary

OUACHITA TECHNICAL COLLEGE

STUDENT GOVERNMENT

April 20, 1994

COMMUNITY ROOM

Liz called the meeting to order. Members present were: Liz Pfeiffer, President; Lisa Davis, Vice-President External Affairs; Sherrie R. Womble, Industrial Electronics; Carolyn Beck; Accounting; Angela Butterworth, Data Processing; Sheryl Love, Industrial Electronics; Harold Hardin, PBL Representative; Clayds Lambert, PTK Representative; Janet Bluhm, Treasurer Elect; and Angela Core, Secretary. Also present was Faculty Advisor, Mrs. Massey, Faculty Advisor, Ronnie Thompson; Mr. Looney and Mrs. McJunkin sat in briefly.

Approval of the Minutes

A motion was made for the correction of the word manning which is correct but not mending. Also the correction for the name of Bob Smith it should read Bob Jones. Sheryl Love made a motion for the approval of the minutes read and Sherrie Womble seconded the motion All were in favor.

Old Business

Liz announced that we made an additional \$50.00 in discontinued books as of today.

Award Ceremony/Dance

Liz announced that we have a problem. The problem is that the D.J. that was suppose to be here for the dance; accidentally overlooked that he is booked the same date with another engagement which is already prepaid.

Sheryl suggested the we call Magic 105 and ask Joe King. Liz thinks it would be a good idea to ask Randy Keisler and the band which played free at our Open House. The D.J. was going to get \$150.00. Sherrie made a motion for the band. Lisa suggested that she could play the records. Liz said that the only problem is that Lisa doesn't have the equipment to do this. Ronnie said that he will see if his friend can play at the dance and also get the proper equipment; that is if we have no other solution.

Sherrie amended her motion. We will consider anybody for \$150.00. The question was asked can we go any higher in price? Sherrie made a motion for the price range of \$150.00-\$200.00. Perhaps we can get Randy Keisler and his band for \$200.00 was also discussed. Sheryl Love seconded the motion.

Awards Banquet Report/Activity Committee

Lisa gave the report. Lisa showed us a balloon with a cut-out star with a name which was attached to the balloon. Lisa suggested that we use glitter on the outside of the star. Liz suggested our school colors. Harold and Carolyn suggested a outline of glitter around the name. Sherrie thinks around the name that the glitter should be added. Lisa said that we need to decide if we want to write student's name on both sides of the star or on one side. Lisa said that on one side of the star it is easy to put the name on but on the other side it smears. Sherrie said to prevent the smear we should use permanent markers which would work for both sides of the star. Liz said that we will try the markers and place the name on both sides of the star.

Sherrie asked where do we go to help out for the banquet. Liz said in the Student Center. Sherrie also suggested that we ask fellow students in the Student Center. Kippy said that the students here on campus are the Student Body; Mr. Loony also agreed. Sheryl wanted to know what is the dress code for the dance. Liz said that it is stated in the invitation. The attire is from the 1860's to the present. Liz also encouraged that PTK club members should look nice since they are having their induction at the Awards Ceremony. Also Liz encouraged all attending club members to dress nicely. Liz said that she will need as many volunteers as needed. Liz reminded us that PTK members are going on the walk at 8:00 in the morning. Liz suggested that volunteers work two shifts not just one person working all three. Also if you can be a volunteer please let Angela or Lisa know. Thanks!!! Liz said since the walk is scheduled for Saturday suggested we should have the clean-up Saturday because by the time we get done with the dance it will already be 12:00 and we will all be tired and also the walk is real early. Ronnie suggested that the Maintenance crew could help out. Liz asked if we can open the Student Center at 7:30 in the morning. Mr. Looney said that someone would be able to open the Student Center for a few hours. Lisa made a motion and Harold seconded the motion. Sheryl wanted to know how long is the March of Dimes walk. Liz said that the walk is 2 miles and less than two hours. All were in favor and the motion carried. ****We plan to get together between
9:30/10:00 for clean-up.*****

May 13, 1994
Graduation

Liz said that Frank Optiz will help Liz with the program and certificate. Sherrie the program. Sherrie's daughter, Jessica will hand-out programs. Liz asked for children volunteers atleast pass the age of 5. Carolyn Beck will ask her daughter and Angela Butterworth will see if her daughter will hand-out programs. Liz needs the information by tomorrow so that the information can be placed on the program about these kids handing out programs.

Donations for the Award Banquet

Lisa said that the Western Sizzle will give 2 free dinners as a donation. Liz said that Cynthia could probably get Casa Amigo to donate 2 dinners. Also a tanning salon here in town will give 5 free sessions. Sherly suggested the Clayton House, and Lisa suggested Wal-Mart. Mr. Hickman, the manager of Wal-Mart donated for Fun Day. Angela Butterworth asked is there a certain number per month that an organization is limit too in donations. Sherrie said that it doesn't hurt to ask.

Lisa said that she will try the Dollar Store, Fred's etc. Liz said that she will ask Baileys. Mrs. Massey suggested Crossroads. Liz said with the bigger prices the person has to be present to win. Sheryl suggested that we place an article in the newspaper about the bigger prices. Liz suggested ticket numbers. The tickets would be prices at \$1.00 and that we list the items that you can win. We will need the list by our next meeting.

Mrs. Massey said this isn't a raffle and should be noted as door prizes. Liz said that we will not ask admission but instead ask for a donation. Each person will receive 1 ticket free at the door but additional tickets will cost \$ 1.00 per ticket. Sheryl made a motion and Sherrie seconded the motion. All were in favor.

Lisa and Sheryl wondered if we should have pre-route sections to go to so that we don't ask the same people. Sherrie said all we have to do is ask the business if they have already been approached by SGA. Liz asked do we want to give one free door ticket. All were in favor. The motion carried.

Graduation Usher

Raymond Massey, Bonnie Pearl, Carolyn Beck, and Sheryl Rood.

Student Concerns

Liz asked if there was anything to report on Student Concerns there was none.

Financial Report

The Financial Report stands as is. Liz said that Gregg's Mom is in Little Rock in the hospital. We wish her a speedy recovery!

Induction of New Officers

Mrs. Massey asked if the new officers know about the induction that it is at todays meeting. Carolyn stated that it is in the Election Packet on the calendar part of the packet. (Due to only 2 elected officers showing to take the oath this question was asked).

Liz welcomed Clayds Lambert to SGA as the representative of PTK. We all welcome you to SGA!!!

Oath of Office

Carolyn Beck took the oath as President; Liz read her the oath and Janet Bluhm also took the oath as Treasurer. This was a touching moment to watch. We wish Carolyn and Janet the best in their elected office.

Dr. Martin

Liz gave us a report on Dr. Martin. She said that he is doing better but he might have an ulcer. SGA sent him a plant and PTK give him a get well card. Liz encouraged our prayers for Dr. Martin. Let's hope that he can make it to the Awards Banquet.

Next Meeting Happenings

At our next meeting we will induct the remaining officers and the old officers will be present. Since there was no other business all were in favor to adjourn the meeting.

Respectfully Submitted

Angela Core
Secretary/ Historian

STUDENT GOVERNMENT ASSOCIATION
AUGUST 26, 1994
MINUTES
COMMUNITY ROOM
12:00 p.m.

Members present were as follows: Carolyn Beck, President; Bonnie Pearl, Parliamentarian; Harold Hardin, PBL Representative; Sherlyn Rood, Vice President External Affairs; and Angela Core, Secretary. Also the following were at this meeting as follows: Mrs. Massey, Faculty Advisor; Mrs. McJunkin, Faculty Advisor, Mr. Looney and Dr. Azbell.

Carolyn called the meeting to order.

FORMING NEW/OLD COMMITTEE

Carolyn stressed the approval of the By-laws will be placed on hold until new senators are elected.

Carolyn stressed also that we should send out a memo to each department advising instructors that SGA needs to speak to their students about SGA.

Tressie made a suggestion that a survey would be good so that we could understand how the students feel about SGA.

We could do the above mentioned. First we could speak to the students then let them fill out a survey.

Bonnie emphasized that we need to make the students aware of SGA, that they are SGA; that they can run for an office and vote for a candidate of SGA.

Tressie said that being a senator takes more than going to an SGA meeting once a month. A senator needs to be responsible, available, and report regularly to his/her department.

Tressie said that the nursing students are interested in being involved this semester.

Kippy said that there is a new General Education Department which needs to be represented.

Tressie said that we need to make sure that we give a survey to each day/evening student so that no one is left out.

We also discussed that you don't have to be an officer or senator to belong to a committee.

Kippy said that we do need to find out if there are any interested students in the General Education (Association of Arts program).

Mr. Looney said that there are 7 people assigned to the above program, and that he can give SGA a list to contact these people.

Kippy said that the Associate of Arts students could run for senate.

BOOKSTORE

Carolyn needs a few students to open the bookstore in the evening so that the evening students are not left out.

Dr. Azbell said that there is now a person from Student Services at the college until 6:00.

MEETING STUDENTS

We talked about who should speak to classes about SGA. We were all in agreement for the faculty advisors to assist.

We spoke briefly about are newly elected Vice-President of Internal Affairs and newly elected Treasurer. We were concerned that we may need to have another election to fill the above posts mentioned.

Kippy suggested that on the survey we indicate an officer as well as senator

Carolyn stressed that once we get our senators we will began to form several strong committees.

Kippy said that we need to have an election within the next two weeks. The deadline would be September 9th. For officers, senators and what ever position that may be open.

FALL PARADE

Carolyn said she thinks it would be great if we would get involved with the FALL PARADE. She said that she has a friend that has a covered wagon and that we could make a banner and place it on the covered wagon. We do have a few weeks to think about this. But we need to check with Kathy Richardson to see if we are signed up for the parade.

NEWSLETTER

Angela Core spoke briefly about the newsletter. Angela said that we will need several reporters to work for the newsletter and that before printing the finished product we would need to check with Ronnie or Kippy for grammar corrections.

BOOKSTORE

Carolyn got to the point that we need students to work after 2:30 at the bookstore. Carolyn stressed that we need to be open until

8:00 so that the night students are not left out.

OCTOBER DANCE

Carolyn suggested that we have a dance something like a end of summer dance this would really be fun for the students and would promote SGA.

SURVEY

Tressie said that we need to send a memo to the teachers about the survey no later than Monday.

Kippy stressed that the Newsletter and Minutes must be first approved by her or Ronnie for grammar usage.

Tressie made a point that it would be good if one of are active elected position member be present at the OTC Board Meeting which is held the last Tuesday of each month.

ADJOURNMENT

All were in favor to adjourn.

Respectfully Submitted

Angela Core